

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF JUNE 4, 2019

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on June 4, 2019. Trustee Hank Gibson called the meeting to order at 7:00 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, and Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak and Road Superintendent Ray Taylor were absent. Audience member Chad Murdock came in about 7:30 PM.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Regular Meeting of May 21, 2019. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for June 7, 2019 in the amount of \$50,440.65 and other warrants in the amount of \$24,636.21 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

None.

OLD BUSINESS:

TRUSTEES

Hank spoke about the van parked by Wal-Mart that is a nuisance. Jim said he is making attempts to have the owner move it.

FISCAL OFFICER

Gail reported that the Township has received over \$9,700 from the cancellation of the lien on the Portage Housing II property as expected.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was absent and Vince Coia reported the following:

The 2019 Salt Agreement with the city & ODOT was discussed. An issue in the wording of the contract was discovered and the signing of the contract was tabled for clarification.

GRANDVIEW CEMETERY

The cemetery looked good for Memorial Day. The flags will remain up for two weeks and then will be removed.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

Quail Hill Development received their violation notice and have until June 7th to make contact with the Zoning Department. The Prosecutor's Office has been contacted to determine a course of action if the developer does not comply with the Board of Zoning Appeals.

The BZA will meet June 12, 2019 at 7:00 PM in the Trustees meeting room to hear two variance requests, one to construct an accessory structure in front of the house at 5151 Hayes, the other to construct a gymnasium within the required setback area.

Jim presented the May Zoning Activity Report.

LIAISON

The Economic Development Director Committee has met and selected 2 applicants to be interviewed in person.

The HVAC system work done under the NOPEC Grant in the Fire and Administration areas has been completed.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim DiPaola reported the following:

We received \$4,100.00 from the reimbursement Training Grant.

The MARCS radios are still waiting on dispatch. They will be doing their testing on June 11th.

An executive session was requested at the end of the meeting for an employee disciplinary issue.

The Utility pickup lights and sirens have been installed.

Engine 2413 brake repair and preventative maintenance has been completed. Engine 2418 also has had its annual preventative maintenance done and is scheduled the following day for an A/C repair.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

RES # 19-047 A motion by Vince Coia, seconded by Hank Gibson to approve the following POs and BCs:

- a. PO #273-2019 in the amount of \$1,000.00 to Chad Murdock, Atty for legal services from the Fire fund
- b. PO #274-2019 in the amount of \$500.00 to Perfect Choice Auto Collision for fire truck repairs from the Fire fund.
- c. PO #275-2019 in the amount of \$750.00 to FYDA Freightliner Youngstown for fire truck repairs from the Fire fund.
- d. PO #276-2019 in the amount of \$1,500.00 to Hastings Air-Energy Control for repairs on Plymovent system from the Fire fund.
- e. PO #277-2019 in the amount of \$250.00 to Centerra Co-Op for supplies from the Road fund.

- f. PO #278-2019 in the amount of \$1,000.00 to Auditor of State for UAN fees from the General fund.
 - g. PO #279-2019 in the amount of \$1,650.00 to IWorq Systems for software for the year from the Zoning fund
- R/C: Vince Coia, yes; Pat Artz, yes; Hank Gibson, yes. Motion passed.

Financial reports were distributed to the Trustees and department heads in Excel spreadsheets.

A financial hardship request forwarded from LifeForce was reviewed and discussed.

RES # 19-048 A motion by Vince Coia, seconded by Hank Gibson to accept a minimum monthly payment of \$25.00 from the EMS financial hardship account forwarded from LifeForce. R/C: Vince Coia, yes; Pat Artz, yes; Hank Gibson, yes. Motion passed.

The date for the budget hearing was discussed and was set to be held on July 2, 2019 at 6:30 PM before the regular Trustee meeting.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss an employee disciplinary issue.

A motion by Vince Coia, seconded by Pat Artz to suspend Regular session at 7:37 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 7:37 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Pat Artz, Fiscal Officer Gail Pittman, Jim DiPaola, Char Murdock.

A motion by Vince Coia, seconded by Pat Artz to close Executive session at 8:07 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 8:07 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Pat Artz, Fiscal Officer Gail Pittman, Jim DiPaola, Chad Murdock.

The purpose of the Executive Session was to discuss an employee disciplinary issue. No action was taken.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 8:11 pm. R/C: Vince Coia, yes; Pat Artz, yes; Hank Gibson, yes. Motion passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE