

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF APRIL 9, 2019**

---

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on April 9, 2019. Trustee Hank Gibson called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Pat Artz, Zoning Inspector Jim DiPaola, Fire Chief Mark Kozak, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman was absent. In the audience were Jim and Bernie Lighton, Margaret Phile, and Brett Bencze.

**REGULAR BUSINESS**

A motion by Hank Gibson, seconded by Pat Artz to approve the minutes of the Regular Meeting of March 26, 2019. R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for April 12, 2019 in the amount of \$50,355.11 and other warrants in the amount of \$17,916.17 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

**AUDIENCE**

Jim Lighton, 3498 Creekview Dr., addressed a list of concerns he has. He would like to get the curb painted so people didn't park too near the stop sign. He wants holes in the road patched; said he was tired of the street lights never having been installed by the developer yet having to be included in a lighting district and paying for them on his taxes. Pat said she would talk with Gail about that. He thought the fence going across Susan Road should be removed. Vince said he was sure if the neighbors were asked, they would want that fence to remain to keep the traffic down. There also was a lot sold and the developer never put in the sidewalk. Jim said he would send out a letter to the developer.

Margaret Phile said she was trying to get her baby daughter's body exhumed from Grandview Cemetery and was wondering why it cost so much. She said she had a meeting with the court set up for the end of the month to get this process going. There was discussion on the problems of it being an unmarked grave from 40 years ago, no casket involved, who was handling the remains if/once they were located, etc. Hank said the Township would need at least a month to work out the details. Margaret said she was in no hurry, just was wanting to get it done.

Brett Bencze introduced himself and said he was the new Assistant Prosecutor and was replacing Chris Meduri's former position as he has been promoted.

**OLD BUSINESS:**  
**TRUSTEES**

Pat said she had spoken with Mrs. Tennant regarding the transferring of the Grandview cemetery deeds into her husband's name and Mrs. Tennant wanted to proceed in doing so.

Pat spoke with the Record Courier about the press release for the Ohio Historical Records Advisory Board grant for archiving the Grandview records. It will be in the paper.

Vince said he had received the annual bridge report from the county. It is in the Fiscal Office if anyone wants to review it.

### **FISCAL OFFICER**

Jon said he had worked on the NOPEC Community Event grant and needed to discuss certain details on the open house before it can be submitted. After discussion, it was decided that the holiday open house will be held on Saturday, December 14, 2019 between 1:00 PM and 3:00 PM.

The bill for the utility pole installation at Peck Rd and SR 59 has finally come in. The County Engineer's office has been invoiced for their half.

### **DEPARTMENTAL REPORTS**

#### **ROAD DEPARTMENT**

*Road Superintendent Ray Taylor reported the following:*

The Road Crew has begun repair work in the McElrath Development in preparation for chip sealing those roads this summer.

The chipper box is being installed on the chipper truck. The brush chipping season is scheduled to begin May 2<sup>nd</sup>.

Reminder: the Trash Cleanup day is scheduled for April 20<sup>th</sup> from 8:00 until noon and the Tire Cleanup is scheduled the following Saturday, April 27<sup>th</sup> from 8:00 until noon.

#### **GRANDVIEW CEMETERY**

There have been two burials since the last meeting.

The mowing company has notified us that the cost per mow will be increasing \$50.00. We had 24 mows last year, so that would be an estimated increase of \$1,200 for this year.

#### **ZONING DEPARTMENT**

*Zoning Inspector Jim DiPaola was present and reported the following:*

The paperwork for the purchase of the Short St. property from the Lank Bank has been filed and we are awaiting the deed to the property.

Allen Drain cleaned the facility grease/oil interceptor and will submit the required paperwork to the County. The interceptor passed re-inspection and is required to be cleaned and inspected annually. The Township is required to keep a log book.

Jim presented the March 2019 Zoning report.

#### **LIAISON**

The Economic Development Director applications are due April 15, 2019.

#### **FIRE DEPARTMENT**

*Fire Chief Mark Kozak was present and reported the following:*

Mark presented the March Fire report. Calls are up from last year at this time.

The MARCS radios are being tested with dispatch. They will be good to go soon.

Firefighter Cellura has requested a one-year leave of absence.

**RES # 19-036** A motion by Hank Gibson, seconded by Vince Coia to approve the Leave of Absence for Firefighter Cellura for the period of one year effective beginning April 9, 2019. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The sales on GovDeals.com have brought in \$650.00. Mark will go ahead and list the old Cushman next.

We are getting more roof leaks, most recently in the men's bunk room. Gail is suggesting that we replace the roofs with capital funds. Currently we have \$585K in the funds. The Trustees said they will discuss it further once Gail is back from tax season.

The phone in the lobby for 911 calls is not connected anymore. We will need to get a drop for computer and phone access. Mark is getting a quote from CTMS.

The building repairs in the fire dept. are going well.

Unit #2400 lights have been installed and the interior wiring will be completed this weekend. The utility pickup lights and sirens will be installed after #2400 is completed.

## **NEW BUSINESS**

### **TRUSTEES**

We received notification of increased funding from the state's transportation budget due to the new gas tax. The estimated increase in 2020 will be \$64,978 and \$65,547 for 2021.

### **FISCAL OFFICER**

**RES # 19-037** A motion by Hank Gibson, seconded by Vince Coia to approve the following POs and BCs:

- a. PO #236-2019 in the amount of \$1,000.00 to City of Akron for radio programming from the Fire fund
- b. PO #237-2019 in the amount of \$500.00 to McMaster-Carr Supply for supplies from the Fire fund
- c. PO #238-2019 in the amount of \$2,000.00 to Lowe's for repair supplies from the Fire fund
- d. PO #239-2019 in the amount of \$200.00 to Treasurer State of Ohio for radio fees from the Zoning fund
- e. PO #240-2019 in the amount of 1,000.00 to Marlboro Supply for catch basins from the Grandview fund

R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel spreadsheets.

The County Auditor sent a report listing the amount collected from nuisance abatements with the recent fund receipts. We received about \$3,500.00.

**ADJOURNMENT**

A motion by Hank Gibson, seconded by Vince to adjourn the meeting at 8:13 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
TRUSTEE