

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF FEBRUARY 11, 2020

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on February 11, 2020. Trustee Vince Coia called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Fire Chief Mark Kozak was absent and Firefighter Matt Frawley sat in for him.

In the audience was Jon Barber.

AUDIENCE

Jon Barber, candidate for Portage County Sheriff, introduced himself and spoke of his history and visions for the Sheriff's Department if elected.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of January 14, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to approve the minutes of the Special Meeting of January 21, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, abstain. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Regular Meeting of January 28, 2020. R/C: Mr. Coia, yes; Mrs. Artz, abstain; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Special Meeting of January 28, 2020. R/C: Mr. Coia, yes; Mrs. Artz, abstain; Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for February 14, 2020 in the amount of \$50,741.83 and other warrants in the amount of \$17,623.81 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

Vince brought up the issue about the prior railroad crossing complaint and there was discussion about its resolution. Jim responded to the complaint on behalf of the Township. He stated our alternative would be to close the crossing and finish the driveway out to Summit Rd. The township's alternative is safer and cheaper than the railroad's alternative. We are awaiting the response from the railroad.

Vince spoke about his efforts to collect on a delinquent EMS payment that is currently in collection.

Pat asked about the status of reviewing the employee policy manual. The Trustees agreed to set another special workshop meeting to continue to review the policy manual at 6:00 PM on February 25, 2020.

FISCAL OFFICER

Gail asked for a resolution to allow Jon to accumulate some comp time.

RES # 20-010 A motion by Pat Artz, seconded by Vince Coia to approve comp time for Jon at a maximum of 20 hours per year. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

Brogan passed his CDL test February 6th. Now all of the Road Crew have their CDLs.

D&L Carpet will finish carpeting the meeting room tomorrow which will complete this portion of the carpet update. They did a great job. The living area of the Fire Dept still needs done, but that will be done after the kitchen remodel has been complete.

Ray asked for an executive session later for an employee matter.

GRANDVIEW CEMETERY

Nothing to report.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

Jim will meet with Economic Development Director Dennis West on Thursday, February 13th to discuss economic development in the Township and tour available parcels.

Jim presented the January Zoning Report.

LIAISON

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Firefighter Frawley reported the following:

Still awaiting on the OTARMA MORE grant approval. The Ohio EMS and Ohio Fire Equipment grants have been submitted.

The semi-annual preventative maintenance has been done on the Jeep Patriot. The med units will be going out for their PMs soon.

NEW BUSINESS

TRUSTEES

Vince brought up the subject about hiring a part time person who can update our website, maintain the records and take care of the Grandview record updates.

Vince discussed spring clean up. We will be doing a drop off again this year, Loftin will bring dumpsters to drop behind the building. It is scheduled for April 11, 2020. The tire drop off is set for after the spring clean up. More info to follow.

A motion by Vince Coia, seconded by Pat Artz to authorize utilizing Loftin FABET for drop off dumpsters for the township cleanup day scheduled on April 11, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

RES # 20-011 A motion by Vince Coia, seconded by Hank Gibson to approve following POs and BCs:

- a. PO #134-2020 in the amount of \$1,000.00 to Stryker Sales Corp. for AED batteries from the EMS fund
- b. PO #135-2020 in the amount of \$550.00 to Cuyahoga Community College for training from the Fire fund.
- c. PO #136-2020 in the amount of \$500.00 to CTMS for phone board repair from the General fund.
- d. PO #137-2020 in the amount of \$1,000.00 to Delage Landen Financial Svcs for Copier from the General fund
- e. T&N Po #138-2020 in the amount of \$478.44 to Montigney's for repair materials from the Road and Fire Funds

Financial reports were distributed to the Trustees and department heads in Excel format.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss an employee compensation issue.

A motion by Vince Coia, seconded by Pat Artz to suspend Regular session at 7:58 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 7:58 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, and Road Supervisor Ray Taylor.

A motion by Vince Coia, seconded by Pat Artz to close Executive session at 8:09 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Pat Artz to re-enter into Regular session at 8:09 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, and Road Supervisor Ray Taylor.

The purpose of the Executive Session was to discuss an employee compensation issue.

RES # 20-012 A motion by Vince Coia, seconded by Pat Artz to approve a pay increase of \$.75/hour for Brogan Lovejoy, retroactively making his hourly rate \$16.50 effective January 30, 2020. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:26 pm.
R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE