

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF JANUARY 14, 2020

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6115 Spring Street, Ravenna, Ohio, on January 14, 2020. Trustee Vince Coia called the meeting to order at 6:11 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Road Superintendent Ray Taylor and Fire Chief Mark Kozak and Assistant Fiscal Officer Jon Summers. Trustee Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola were absent.

The purpose of the meeting was to review and discuss the Personnel Policy Manual written by Clemans, Nelson & Associates.

Chapter 1 (Introduction, Chapter 2 (Employment Practices), Chapter 3 (Employee Conduct) and part of Chapter 4 (Employee Compensation and Benefits) were reviewed. Suggestions for edits, alternate phrasing, etc. were discussed and noted.

It was agreed to continue the review of the manual on January 28th, 2020 at 6:00 PM – 7:00 PM.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 6:58 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE