

RAVENNA TOWNSHIP BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING OF JULY 7, 2026

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on July 7, 2026. Trustee Hank Gibson called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustees Vince Coia, Kristi Blazek-Hack and Hank Gibson-Lampley, Fiscal Officer Gail Pittman, Fire Chief Abbie Buday, Zoning Inspector Jamie McCoy, and Road Superintendent Ray Taylor, and Asst. Fiscal Officer Jon Summers. Doug McGee was in the audience.

AUDIENCE

Doug McGee gave a history of his land purchase over by Walmart and the work done to get water and sewer down the 59 corridor. His intention of putting in senior housing has not proven fruitful, none of the 5 developers within the last year that were interested were able to secure financing for the project. He was curious whether he would be able to put in mobile homes in there? The trustees suggested that he get in contact with Dennis West who is working with the YMCA, who owns adjacent parcels, to see if they can find a project they could work on together.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Regular Meeting of June 9, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Special Meeting of June 19, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, abstain. Motion passed.

A motion by Kristi Blazek-Hack, seconded by Hank Gibson-Lampley to approve the minutes of the Regular Meeting of June 23, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Special Meeting of June 26, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve payroll warrants for July 10, 2026, in the amount of \$86,641.78 and other warrants in the amount of \$69,365.33 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

OLD BUSINESS **TRUSTEES**

Vince said he went to the Historical Society event June 26, 2026. It was a nice turn out and our fire truck was there. He also attended a couple of the 250th anniversary celebration meetings at the City of Ravenna.

Hank said he will be going to the Board of Commissioners meeting Thursday regarding the TIF.

Kristi spoke with Todd Peetz about the idea of getting local townships together to share in legal costs of creating zoning ordinance on the subject of data centers.

Our township will be hosting the Portage County Township meeting at the Elks club on August 15, 2026 at 6:00 pm.

RES #26-102 A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve and accept the 2027 tax budget for Ravenna Township as presented by the Fiscal Officer at the budget hearing. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

RES #26-103 A motion by Hank Gibson-Lampley, seconded by Vince Coia to adopt the following resolution declaring the necessity of and placing on the ballot an additional levy for the purpose of a tax in excess of the ten mill limitation pursuant to Ohio Revised Code sections 5705.19(U) AND 5705.191

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Township of Ravenna, Portage County, Ohio;

WHEREAS, a resolution declaring the necessity of levying a tax under RC 5705.19 (U) outside the ten-mill limitation as per O.R.C. 5705.03(B) must be passed and certified to the county auditor of Portage County in order to permit the Board of Trustees to consider the levy of such an additional tax and must request the county auditor to certify to the Board of Trustees the total current tax valuation of the Township of Ravenna, and the dollar amount of revenue that would be generated by a 4.5 mill additional levy if approved by the electorate, and the additional levy's rate expressed in dollars, rounded to the nearest dollar, that would be generated by a 4.5 mill additional levy for each one dollar of taxable value, for each one hundred thousand dollars of the county auditor's market value, and an estimate of the levy's annual collections rounded to the nearest dollar.

WHEREAS, currently there is a 2 mill levy in excess of the ten mill limitation for the benefit of Ravenna Township for the purpose of EMS services as set forth more fully in R.C. 5705.19(U), which was a levy placed before the electorate in 2021 and that expires at the end of 2026, and in lieu of seeking a renewal of the existing levy, Ravenna Township will allow the exiting 2.0 mill levy to conclude and in its place will seek an additional 4.5 mill levy pursuant to R.C. 5705.19(U).

RESOLVED, by the Board of Trustees, two-thirds of all members elected thereto concurring that it is necessary to levy an addition of 4.5 mills, to constitute a tax in excess of the ten mill limitation levied upon the entire territory of the Township of Ravenna, and for the benefit of the Township of Ravenna under R.C. 5705.19(U) for the following purpose:

For providing ambulance service, emergency medical service, or both

As provided by Ohio Revised Code Section 5705.19(U) at a rate not to exceed 4.5 mills for each dollar of taxable value, for the tax years 2027, 2028, 2029, 2030, and 2031.

RESOLVED, that the levy be placed upon the tax list commencing in 2027 and first due in calendar year 2028 in compliance with Ohio Revised Code section 5705.34 if a majority of the electors voting thereon vote in favor thereof and,

RESOLVED, that the question of such tax levy shall be submitted to the electors of the Township of Ravenna in its entirety, at the election to be held therein on November 3, 2026 and,

RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of the resolution to the county auditor and that the county auditor certify to this board of trustees the following:

- (i) total current tax valuation of the Township of Ravenna;

- (ii) the dollar amount of revenue that would be generated by an additional levy of 4.5 mills if approved by the electorate and;
- (iii) The additional levy's rate expressed in dollars, rounded to the nearest dollar, that would be generated by 4.5 mills for each one dollar of taxable value, for each one hundred thousand dollars of the county auditor's market value;
- (iv) An estimate of the additional levy's annual collection rounded to the nearest one dollar.

RESOLVED, that the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

RES #26-104 A motion by Vince Coia, seconded by Kristi Blazek-Hack to award the bid for Forest Ridge Paving Project 2026 to the lowest bidder, Perrin Asphalt at \$173,044.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

RES #26-105 A motion by Vince Coia, seconded by Kristi Blazek-Hack to award the bid for the Chip & Seal Project 2026 to the lowest bidder, Ronyak Paving at \$45,983.43. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

FISCAL OFFICER

Gail was present and reported the following:

Gail said CTMS will be out tomorrow to begin the SharePoint migration on the computers.

Gail responded to NDS regarding their request to change the interest rates on the outstanding loans. She hasn't gotten a response other than NDS is meeting with the city next.

Gail has pulled back another \$100,000 from Star Ohio. June's interest was \$11,694.63 and the 30 day yield increased in June to 3.82%.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

RES #26-106 A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve and accept the estimate for the new roof over the Administration part of the building by Eagle Eye Roofing in the amount of \$63,540.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Ray said there were a couple of trees down from the last storm over the weekend. The road crew finished cleaning them up today.

Fairfield Extension has a portion of concrete that has collapsed, about 4 foot by 4 foot area. The crew will be replacing that ASAP.

The Vermeer chipper needs repaired. The water pump went bad. Vermeer wanted \$2,400 for the repair part. Ray looked around and ordered one online for about \$200, it supposedly should be in by the end of the week.

Ray went to the bi-weekly sewer meeting. The contractor is ready to move up Brady Lake Rd but is having trouble working with First Energy. First Energy has the equipment to support the poles while the contractor bores along side of them, but First Energy isn't going to help. The

contractor is regrouping. Vince pointed out that the contractor can work on other parts of the project while they wait for First Energy or they come up with a different plan, Ray said they aren't doing that.

GRANDVIEW CEMETERY

There were three burials in the past two weeks.

The new columbariums have been ordered. Ray will work on paving the area where they will be placed.

ZONING DEPARTMENT

Jamie was present and reported the following:

Jamie asked for a motion to forward a violation to the prosecutor's office.

RES #26-107 A motion by Kristi Blazek-Hack, seconded by Vince Coia to adopt the following:

WHEREAS, the Township Zoning Inspector has notified the Landowner of 5236 McCormick Road., Parcel #29-330-00-00-001-006 located in Ravenna Township, Portage County, Ohio that the property owner's use of property to store junk vehicles and parts is in violation of the current Ravenna Township Zoning Resolution, Section 600.03.D.4 and Section 600.14.A & B. In addition, the property is violation of the Ravenna Township Exterior Property Maintenance Code, Sections 307.1 and 307.2.

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Zoning Resolution:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

1. The Board hereby directs the Portage County Prosecutor to take whatever legal action he deems necessary against the above responsible parties to cause compliance with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.
2. The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Portage County Prosecutor.

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Jamie summarized the permits issued and violation letters sent.

The BZA will be meeting tomorrow evening to discuss two appeal requests.

The next Zoning Commission meeting will be held on July 1, 2026 and the BZA will be meeting July 8, 2026 for two hearings.

FIRE DEPARTMENT

Fire Chief Abbie Buday was absent and Hank reported the following:

Firefighters Dix and Dyer have both submitted their resignations.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to accept the resignation of Matt Dix effective July 12, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to accept the resignation of Ben Dyer effective July 1, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Gwen Sterrett delivered her training repayment in the amount of \$375.00.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to approve Miranda Renner to attend Firefighter I at the Choffin Career Center in the amount of \$1,764, which will be fully grant reimbursable. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of calibration gas from MES in the amount of \$250.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to approve Chief Buday applying for the Quarter 4 Firehouse Subs grant for airbags. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to accept the OTARMA More Grant in the amount of \$1,000.00 and the Fire Grant in the amount of \$1,000.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie said she will order the extrication gloves that the Fire grant had been written for.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of 27 pairs of extrication gloves from Citizens First Fire Training in the amount of \$1,500.00, \$1,000 of the cost being paid for from the OTARMA grant. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to accept the Ohio Division of EMS 2026-2027 Training & Equipment Grant in the amount of \$3,500.26. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie requested to purchase EMS supplies from the EMS grant.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of EMS supplies from Bound Tree in the amount of \$4,000 from the EMS grant. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie requested to wrap her truck. Laad Sign and Lighting quoted \$8,300 to wrap unit 2400. The trustees tabled the request.

NEW BUSINESS

TRUSTEES

Vince said he will check with another HVAC company to see if they can get a dehumidifier installed for the meeting room. Brandon Heating does not seem to be interested in doing it.

FISCAL OFFICER

RES #26-108 A motion by Hank Gibson-Lampley, seconded by Vince Coia to approve the PO's and BC's listed below

Item	PO#	Amount	Vendor	Purpose	Fund
A	334-2026	\$1,764.00	Chase	Firefighter I Miranda Renner	Fire
B	335-2026	\$250.00	MES	Calibration gas	Fire

C	336-2026	\$1,500.00	Chase	Gloves with More Grant funds	Fire
D	337-2026	\$4,000.00	Bound Tree	EMS Supplies	Fire
F	339-2026	\$1,275.00	Youngstown City	Rope ops training	Fire
G	340-2026	\$173,044.00	Perrin Asphalt Co	Forest Ridge paving 2026	Road
H	341-2026	\$45,984.00	Ronyak Paving	Chip & Seal project 2026	Road
I	342-2026	\$70,740.00	Eagle Eye Roofing	Roof replace section 1	General
J	343-2026	\$6,375.00	Portage Comm Bk	HSA payments	Fire

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to table PO #338-2026 for LAAD Sign in the amount of \$8,300.00, item E from the previous list. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Financial reports will be distributed in excel format to the department heads and Trustees.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to approve and accept the May 2026 bank reconciliations and financial reports as presented by the Fiscal Officer. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Gail requested executive session to discuss matters required to be confidential by HIPAA.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing information required to be kept private due to HIPAA.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to suspend the Regular session at 9:39 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to enter Executive session at 9:39 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Attendance: Vince Coia, Kristi Blazek-Hack, Hank Gibson-Lampley, Gail Pittman.

Returned to open session at 9:43 pm.

RES #26-109 A motion by Vince Coia, seconded by Hank Gibson-Lampley to send the patient account submitted by Life Force to the Attorney General for collection. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Kristi Blazek-Hack to adjourn the meeting at 9:45 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE