

RAVENNA TOWNSHIP BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING OF MAY 26, 2026

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on May 26, 2026. Trustee Hank Gibson called the meeting to order at 7:01 P.M.

Roll call showed the following present: Trustees Vince Coia, Kristi Blazek-Hack and Hank Gibson-Lampley, Fiscal Officer Gail Pittman, Fire Chief Abbie Buday, Interim Zoning Inspector Jim DiPaola, and Road Superintendent Ray Taylor. Asst. Fiscal Officer Jon Summers was absent. Craig Brown from NOPEC, Patricia Hilbrunner, Anita Metheny were in the audience.

AUDIENCE

Craig Brown discussed the Do Not Knock program, which is a registry for solicitors. He also talked about the current rates and grants for NOPEC. He reviewed our current grants and listed which ones are expiring. He will send a form for them to search for a better rate for energy.

Patricia Hilbrunner, of 3180 Menough Rd, discussed her neighbor and stated he is using his property for a landscape business. She doesn't want his trucks parked there. Kristi said the trustees have looked into this and found there to be no zoning violations. The owner has received permits for all the work he has done and he is in compliance. Jim said he will go talk with the property owner.

Logan Colarik is a KSU student and was at the Ravenna Arsenal. He stated there is mustard gas still at the facility and it is leaching into the river and into West Branch. Jim said he sat on the restoration advisory board and advised Logan to reach out to the Ohio EPA and to call the Twinsburg office.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Regular Meeting of May 12, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Kristi Blazek-Hack, seconded by Vince Coia to approve payroll warrants for May 29, 2026, in the amount of \$49,565.87 and other warrants in the amount of \$25,505.93 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

OLD BUSINESS **TRUSTEES**

Vince and Ray attended a sewer meeting today at the water resource building. They are off Wall St now and moving up Rose and will be moving onto Roselawn.

Vince and Kristi attended the pre-planning meeting for the City of Ravenna's 250th Anniversary Party.

FISCAL OFFICER

Gail was present and reported the following:

None.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Ray was present and reported the following:

The culvert pipe on Harding that had the tree limb jammed in it has been cleared and jetted. The flow is good now.

The asphalt repair has been done on the crossovers where the culvert pipes have been replaced. They are moving over to the Harding St one next.

The County Engineer has worked up estimates for paving to be done on Westwood Dr/Halwick Dr/Chadwell Circle (including curb repairs). They also estimated the chip and seal work to be done on Longfield Rd/Sarah Rd/Fairhill Dr/Hodgson Dr.

RES #26-078 A motion by Vince Coia, seconded by Kristi Blazek-Hack to authorize advertising for the 2026 Paving Project for Westwood/Halwick/Chadwell Cir in addition to the Chip and Seal project to be done on Longfield/Sarah/Fairhill/Hodgson, advertising to be on June 5, 2026 and June 12, 2026 with the bid opening to be done at the meeting held on June 23, 2026 at 7:00 PM. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

GRANDVIEW CEMETERY

There were four cremations and one lot sale in the past two weeks.

Ray thanked everyone for all the help placing the flags on the graves for Memorial Day.

ZONING DEPARTMENT

Jim DiPaola was present and reported the following:

Jim reviewed the permits issued, violation letters sent and case compliances.

Jim has been figuring out where we sit with all the different court cases. He is also looking for scanned records. Many of them either haven't been scanned and/or they're not organized such that he can find them.

The next Zoning Commission meeting will be held on June 3, 2026 at 6:00 pm.

There will be two hearings before the BZA on June 10, 2026.

Vince mentioned there is a yard on Short St with tall grass and wondered if a letter has been sent out? Hank noted there is a recliner out in the front yard on Lakewood Rd.

FIRE DEPARTMENT

Fire Chief Abbie Buday was present and reported the following:

Firefighter Cook has submitted his resignation, last day being May 28, 2026.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to accept the resignation of part time Firefighter/Paramedic Jeff Cook as of May 29, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie requested the hiring another part-time firefighters.

RES #26-079 A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to hire Edgar Paulino as part time Firefighter/Paramedic pending passage of clean background check and drug screen at the rate determined by the CBA. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Congratulations go out to Jess Hays, Aaron Gissinger and Maxx Newkirk on passing the Paramedic National Registry.

Abbie requested executive session to discuss employment.

The May training weekends went well and were heavily attended. On May 30, 2026 there will be training for vehicle fires at the old lot on Cleveland Rd at 9:00 AM.

Crews will also be participating in the PMHA Community Resource Fair on May 30, 2026 at the Ravenna Elks building.

Abbie discussed events to be held at Sun Beau and has met with Chris at P&R.

Abbie listed several purchases she needed to buy.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of miscellaneous items at Levinson's to re-stock the uniform cabinet. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of 5 SCBA masks from MES at the cost of \$370/ea. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to authorize the purchase of replacement recliners at the cost not to exceed \$5,500.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of 2 copies of the 2025 Ohio Fire Code at the cost of \$400.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize Abbie to apply for the AFG grant to purchase a Lucas device under the 5,10,25 plan. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

We have a One Code 3 light bar that Abbie believes to be from the old Chevy Colorado sitting in the garage. It doesn't fit any of our vehicles and she would like to donate it.

RES #26-080 A motion by Hank Gibson-Lampley, seconded by Vince Coia to declare the One Code 3 light bar to be surplus and authorize Chief Buday to donate the light to the Craig Beach Volunteer Fire Department. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

NEW BUSINESS

TRUSTEES

Vince attended the township meeting at the County Engineer's office. They said that if there are any issues with companies doing the fiber optics, to call their office. Some of the installation companies are not getting the proper permits.

FISCAL OFFICER

RES #26-081 A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve the PO's and BC's listed below

Item	PO#	Amount	Vendor	Purpose	Fund
A	299-2026	\$1,000.00	Wesley Electric	Maintenance	General
B	300-2026	\$400.00	Levinsons	Uniforms Matt Dix	Fire

C	301-2026	\$570.00	TMK Nursery	Flowers	Grandview
D	302-2026	\$309.20	Villager	Unif from 2025 just now in	Fire
E	303-2026	\$1,665.67	Sutphen	Repairs	Fire
F	304-2026	\$500.00	Levinsons	Uniform stock shirts	Fire
G	305-2026	\$2,000.00	MES Service	SCBA Masks	Fire
H	306-2026	\$5,500.00	Chase Card	Chairs	Fire
I	307-2026	\$326.00	PC Twp Assn	Dues	General
J	308-2026	\$400.00	Chase Card	2025 Ohio Fire Code	Fire

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Financial reports were distributed in excel format to the department heads and Trustees.

Gail has been looking into a replacement for the old server. It looks like a cloud server is going to be a good option because of the way we use our data.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employment hiring.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to suspend the Regular session at 8:40 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to enter Executive session at 8:40 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Attendance: Vince Coia, Kristi Blazek-Hack, Hank Gibson-Lampley, Gail Pittman, and Abbie Buday.

Returned to open session at 9:59 pm.

RES #26-082 A motion by Vince Coia, seconded by Kristi Blazek-Hack to hire Anita Metheny as part time Neutral Hearing Officer effective immediately at the pay rate of \$30.00/hour to work on an as needed basis expected to be average of 24 hours a month according to the agreement presented. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

RES #26-083 A motion by Hank Gibson-Lampley, seconded by Vince Coia to terminate the employment of part time Firefighter Greyson Henderson effective immediately. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

RES #26-084 A motion by Kristi Blazek-Hack, seconded by Hank Gibson-Lampley to appoint Jamie McCoy as Zoning Inspector at an hourly rate of \$18.00/hour effective when a new Zoning Secretary is hired to replace her. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ADJOURNMENT

A motion by Kristi Blazek-Hack, seconded by Hank Gibson-Lampley to adjourn the meeting at 10:04 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE