

RAVENNA TOWNSHIP BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING OF MARCH 17, 2026

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on March 17, 2026. Trustee Hank Gibson-Lampley called the meeting to order at 7:07 P.M.

Roll call showed the following present: Trustees Vince Coia, Kristi Blazek-Hack and Hank Gibson-Lampley, Fiscal Officer Gail Pittman, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor. Fire Chief Abbie Buday, Fire Dept. Liaison Mark Kozak and Asst. Fiscal Officer Jon Summers were absent.

AUDIENCE

None

REGULAR BUSINESS

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Regular Meeting of March 3, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Kristi Blazek-Hack, seconded by Hank Gibson-Lampley to approve the minutes of the Special Meeting of March 11, 2026. R/C: Mr. Coia, abstain; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve payroll warrants for March 20, 2026, in the amount of \$65,885.17 and other warrants in the amount of \$133,687.50 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

OLD BUSINESS

TRUSTEES

Vince said he attended the residents' sewer meeting for the Chinn Development held a couple of Saturdays ago. Representative Workman is trying to obtain more money to help pay for the project. The 2 million is supposed to pay for 2/3rds of the hookups. With grant money, the cost is now down to approximately \$3,000/hook up, saving the residents a significant amount of money.

Kristi requested executive session later to discuss employment of the front desk person and also sale of real property under R.C. 505.10.

FISCAL OFFICER

Gail was present and reported the following:

The lien for Wolf Run property was delivered to the PC Auditor's office, but they will not place it on the tax duplicate until the end of the year when all assessments are due.

In regards to the progress of the .gov switchover, approval has been received by Microsoft, but we are still awaiting authorization from DHS/CISA to assign the actual .gov domain. DHS/CISA is currently shut down. We will also need to retain the .com domain for security purposes.

DEPARTMENTAL REPORTS**ROAD DEPARTMENT**

Ray was present and reported the following:

Repairs by Southeastern Equipment on the backhoe should be completed today. Ray is waiting now for them to return it.

Hazel Street has some flooding issues. Ray is contacting the county to figure out whose responsibility it is to fix it.

Ray had to call Mike Saboro for trees laying across power line on Terrill St. The next day, trees came down on Terrill, Sumner and Cooley Roads. All were cleaned up as well as we could for now.

Marlboro Supply will be delivering pipe within the next couple of days. Ray built some racks outside by the salt shed to keep the pipe organized.

Ray will have information regarding the salt contract with ODOT by the first of April.

The Jeep Patriot needs some repairs done.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to authorize taking the Jeep Patriot to Paradise Car Care for repairs. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

GRANDVIEW CEMETERY

There was one burial in the past two weeks.

Mike Soboro said the tree work at the cemetery was going to cost about \$6,000 rather than the originally quoted \$5,000. The trees were in worse shape than he thought.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

Lori gave updates on current court cases and reviewed the most recent permits, violations and compliances.

The BZA met on March 11, 2026 and approved the side setback variance on an accessory structure at 7300 Infirmary.

The Zoning Commission is looking for a new alternate board member and will meet next on May 6, 2026.

FIRE DEPARTMENT

Fire Chief Abbie Buday was absent but reported the following via telephone:

Members of the Fire Department will be attending the Youngstown Safety Forces Foundation live burn, to be held on March 28, 2026 to submit towards their ISO training. This is a free event for our department.

The OFA's Fire Safety Inspector training that Swain and Crevar were to attend in April was cancelled. OFA is exploring 3 other classes before the end of the year that will be on campus for two and a half weeks each. Since we have so many new members needing this class, Chief Buday is exploring options to bring the training to Ravenna Township through the YSFF.

Firefighters Frank and Swain have expressed interest in joining the Portage County Dive Team. There will be no cost to the township.

Abbie has submitted for the \$1,000 OTARMA Safety Grant (MORE Grant). She will be submitting for the Firehouse Subs Grant which opens April 7th.

Abbie requested to dispose of the old broken training mannequin, Rescue Randy.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to declare the old Rescue Randy training mannequin obsolete and to properly dispose of it. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie requested to purchase a new training mannequin, Rugged Red, from OK Fine Productions.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to authorize the purchase of Rugged Red, training mannequin, from OK Fine Productions at the cost of \$2,392.

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Abbie had a list of equipment she requested to purchase.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to approve the purchase of accountability tags from Graphic Expressions at the cost of \$400. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to purchase 2 sets of structural firefighting gear using the Phoenix safety grant money in the amount of \$9,298.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to purchase 3 sets of structural fighting gear from Phenix Safety as was budgeted for \$14,000. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to purchase 1 portable radio with programming from Vasu in the amount of \$4,556.84 (waiting on quote for lapel mics). R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to purchase \$2,500 CPR training equipment from Amazon with opioid money to start the community CPR program. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve the PO's and BC's listed on the supplemental report totaling \$387,370.87. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Financial reports were distributed in excel format to the department heads and Trustees.

Middlefield Bank is merging with Farmers Bank. The merger should not affect our loan.

Sedgewick has sent their proposal for the third party administration for the BWC claims.

The fees are comparable to prior years' fees and they do a good job.

RES #26-045 A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to approve and accept the contract with Sedgewick to provide TPA services for the township's workers' compensation cases for the year beginning July 1, 2026 in the amount of \$3,840.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employee hiring and the possible sale of real property.

A motion by Vince Coia, seconded Kristi Blazek-Hack to suspend the Regular session at 8:19 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to enter Executive session at 8:19 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

Attendance: Vince Coia, Kristi Blazek-Hack, Hank Gibson-Lampley, Gail Pittman.

Returned to open session at 8:55 pm.

A motion by Kristi Blazek-Hack, seconded by Vince Coia to rescind the employment offer to Iris Long. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

A motion by Kristi Blazek-Hack, seconded by Hank Gibson-Lampley to extend an offer of employment to Jamie McCoy for Zoning Secretary at the rate of \$17.00/hour conditional upon passage of background and drug tests. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ADJOURNMENT

A motion by Hank Gibson-Lampley, seconded by Vince Coia to adjourn the meeting at 8:55 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE