

RAVENNA TOWNSHIP BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING OF JANUARY 6, 2026

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on January 6, 2026.

Roll call showed the following present: Trustees Vince Coia, Kristi Blazek-Hack and Hank Gibson-Lampley, Fiscal Officer Gail Pittman, Fire Chief Abbie Buday, Zoning Inspector Lori Rotondo, Road Superintendent Ray Taylor, Fire Dept. Liaison Mark Kozak, and Asst. Fiscal Officer Jon Summers. In the audience were Jim DiPaola, and Lt. Harry Muir from the PC Sheriff's Department.

Fiscal Officer Gail Pittman declared the Chair vacant and open for nominations at 7:00 PM.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to nominate Hank Gibson-Lampley as Chair. Hank accepted. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to nominate Kristi Blazek-Hack as Vice-Chair. Kristi accepted. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Vince Coia, seconded by Kristi Blazek-Hack to designate department responsibilities as follows: Fire department to Hank Gibson-Lampley; Road department and Grandview to Vince Coia; Zoning to Kristi-Blazek-Hack. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

BOARD APPOINTMENTS

RES #26-001 A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to appoint Vince Coia to the JEDD Board for a two-year term beginning January 1, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

RES #26-002 A motion by Hank Gibson-Lampley, seconded by Vince Coia to appoint Jim DiPaola, Jon Summers, James Collins, Matt Dix and Abbie Buday as the 2026 Volunteer Firefighters' Dependents Fund board members. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

RES #26-003 A motion by Hank Gibson-Lampley, seconded by Vince Coia to appoint Kristi Blazek-Hack to Portage County Regional Planning for a two-year term beginning January 1, 2026 with Lori Rotondo as Alternate. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to authorize reimbursement for travel at the 2026 IRS mileage rate for business at \$0.725 effective January 1, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Trustee Chair Hank Gibson-Lampley then commenced with regular business.

AUDIENCE

Jim DiPaola said he was attending because he submitted a letter of interest to fill the vacant spot on the Zoning Commission left as Kristi Blazek-Hack resigned December 31, 2025 in order to fill her elected Trustee position.

Lt. Harry Muir gave a summary of the calls for the Sheriff's Department in the township for the month of December. There were a total of 409 calls, up from the prior month. 33 of them were

traffic crashes, mostly caused by the storms. There were a dozen theft calls from Wal-Mart, 4 assault calls which all ended with arrest, and 10 domestic calls (no arrests on those). There were a total of 29 cases of arrest.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Kristi Blazek-Hack to approve the minutes of the Special Hearing_1 of December 23, 2025. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve the minutes of the Special Hearing_2 of December 23, 2025. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

The approval of the Regular Meeting on December 23, 2025 were tabled.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve the minutes of the Special Meeting of December 30, 2025. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to approve payroll warrants for January 9, 2026 in the amount of \$85,355.33 and other warrants in the amount of \$32,179.75 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

OLD BUSINESS **TRUSTEES**

None

FISCAL OFFICER

Gail was present and reported the following:

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The salt spinner on the 2016 F-550 broke. Ray had a backup one, but ordered another for a stock replacement.

The 2025 inventory and sign inventory was completed and turned over to Jon.

Ray presented his 2025 Year-End Activity Report.

A tree on township property snapped and damaged a neighboring property during one of the recent storms. The tree had been one entangled in utility wires but is now able to be removed without worrying about the wires. The trustees asked Ray to remove the remainder of the tree and Gail will check with the insurance company for damage reimbursement to the property owner. The homeowner, Denise Appleby, asked that the township cover half of the repair costs which the trustees felt was fair.

We hauled 260.73 tons of salt from the City's stock so far this season. Ray spoke with Jason at the city and discussed the issues of their salt shortages. Ray said it should all work out ok this year, but will look into purchasing some from the state next year so that the City can order an allocation large enough to cover their needs. We will still be able to store our salt at the City's facility.

GRANDVIEW CEMETERY

Nothing to report this time.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

Lori gave updates on the current ongoing court cases.

The issues at 5227 Newton Falls have all been resolved and Lori asked that the court case be dismissed.

A motion by Hank Gibson-Lampley, seconded by Kristi Blazek-Hack to dismiss Case # 2025CV00758 because the property owners are now in compliance. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Lori reviewed the most recent permits, violations and compliances.

The BZA has one hearing on January 14, 2026 and the February 11, 2026 has one hearing scheduled so far.

The Zoning Commission has no meetings scheduled yet until after the new Zoning Resolution is printed and passed out.

FIRE DEPARTMENT

Fire Chief Abbie Buday was present and reported the following:

A quote for the cabinet and bumper repairs on #2414 has been requested.

Abbie had a list of training requests from the Fire Dept.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize Chief Buday to attend a weeklong Leadership In Supervision in Columbus, the classes being free but approving the hotel expenses being put on the visa card. The class is to be held May 17-22, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize sending Firefighters Crevar and Swain to employment conditional Fire Safety Inspector classes (which are eligible for the training reimbursement grant) at the cost of \$300/ea. for the class and \$100/ea. for the book, hotel expenses additional. The class is to be held April 28-June 25, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize sending Lt. Frawley to Strategy and Tactics for Initial Multiple Company Operations class (eligible for the training reimbursement grant) at the cost of \$75.00. The class is to be held May 18-June 18, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize sending Lt. Frawley to Strategy and Tactics for Single Company Response class (eligible for the training reimbursement grant) at the cost of \$75.00. The class is to be held April 5-May 8, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize Chief Buday to attend Incident Safety Officer Class through Akron University at the cost of \$200.00, payable on credit card. The class is to be held April 9-10, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A couple of other training requests were tabled until later in the year.

Abbie said there appears to be some water damage in the lower bays. Ray said he would look at the area and provide some feedback.

The beds in the Fire bunkrooms are old and worn out. Abbie showed pictures of the breakdown of the mattresses. Abbie asked to have them replaced. She found a cost-conscious option that also looks sturdy and comfortable.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize replacement of 6 bed mattresses and frames in the bunkrooms at the estimated cost of \$1,700.00. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

The 2026 Training Reimbursement application has been submitted. Notification of approval will be made in the spring. Abbie has submitted all FESI, 1403, EMT and FFII.

Abbie presented the 2025 Annual Activity Report for the Fire department.

Streetsboro has sent a thank you letter for the township's assistance on a fire in their jurisdiction.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize opening a PO for part time uniform items at Blue Line LTD in the amount of \$1,500.00 for new hires. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Abbie's computer monitors are failing. She asked that they be declared surplus, disposed of, and purchase one monitor that is larger to replace the two screens.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to declare the two monitors in the Fire Chief's office as obsolete and be disposed. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to authorize the purchase of a new monitor for the Fire Chief's office at the cost of \$180.00 from Amazon. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

NEW BUSINESS

TRUSTEES

The Department of Commerce has sent notice of an application for a liquor license for JS Mart LLC on SR 14. The trustees said they have no issues or objections.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to accept the resignation from the Zoning Commission for Kristi Blazek-Hack effective December 31, 2025. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

RES #26-004 A motion by Hank Gibson-Lampley, seconded by Vince Coia to appoint Jim DiPaola as member of the Zoning Commission for a 5-year term effective January 1, 2026. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

FISCAL OFFICER

Hunter's new desktop computer was installed today. Gail asked that the old computer be declared obsolete and permit it to be destroyed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to declare Hunter's old computer obsolete and permit it to be destroyed by CTMS. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

RES #26-005 A motion by Hank Gibson-Lampley, seconded by Vince Coia to approve the PO's and BC's listed below

Item	PO#	Amount	Vendor	Purpose	Fund
A	104-2026	\$27,769.77	PC Treasurer	Dispatch 1 st half 2026	EMS
B	105-2026	\$2,000.00	Chase	Mattresses	Fire
C	106-2026	\$200.00	Chase	Monitor for Chief	Fire
D	107-2026	\$1,500.00	Blue Line	Uniforms	Fire
E	108-2026	\$50.00	PC Recorder	Fees	General/z
F	109-2026	\$290.53	Record Courier	Subscription	General
G	110-2026	\$200.00	Print & Sign	Plaque	Grandview
H	111-2026	\$300.00	Print & Sign	Bus cards and nameplates	General
I	112-2026	\$1,827.91	Denise Appleby	Home damages	General

R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Financial reports will be distributed in excel format to the department heads and Trustees.

Gail requested executive session to discuss matters required to be kept confidential according to Federal law, specifically HIPAA.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing matters required to be kept confidential according to Federal law, specifically HIPAA.

A motion by Vince Coia, seconded Hank Gibson-Lampley to suspend the Regular session at 9:02 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to enter Executive session at 9:02 pm. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Attendance: Vince Coia, Kristi Blazek-Hack, Hank Gibson-Lampley, Gail Pittman, Abbie Buday.

Returned to open session at 9:33 pm.

RES #26-006 A motion by Hank Gibson-Lampley, seconded by Vince Coia to terminate the employment of Firefighter Carter Adams effective immediately because he did not return to work once his leave of absence expired. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

RES #26-007 A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve the disposition of accounts as noted on the list presented by LifeForce. R/C: Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson-Lampley to adjourn the meeting at 10:26 pm. Mr. Coia, yes; Mrs. Blazek-Hack, yes; Mr. Gibson-Lampley, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE