

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF SPECIAL MEETING OF DECEMBER 30, 2025**

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The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on December 30, 2025. Trustee Vince Coia called the meeting to order at 12:05 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, and Hank Gibson-Lampley, Fiscal Officer Gail Pittman, Fire Chief Abbie Buday, and Fire Dept. Liaison Mark Kozak.

Jim DiPaola swore in Vince Coia and Kristi Blazek-Hack to the trustee terms beginning January 1, 2026.

**RES #25-259** A motion by Jim DiPaola, seconded by Vince Coia to approve the PO's and BC's as listed on the supplemental report. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to approve warrants in the amount of \$2,869.03 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. Gibson-Lampley, yes; Mr. DiPaola, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Jim DiPaola to approve 2026 regular meetings as follows: January 6, 20; February 3, 17; March 3, 17, 31; April 14,28; May 12, 26; June 9, 23; July 7, 21; August 4, 18; September 1, 15, 29; October 13, 27; November 10, 24; and December 8, 22. R/C: Mr. Coia, yes; Mr. Gibson-Lampley, yes; Mr. DiPaola, yes. Motion Passed.

A motion to approve the purchase of a new desktop computer for the Road Dept. from CTMS at a cost of \$1,247.41. R/C: Mr. Coia, yes; Mr. Gibson-Lampley, yes; Mr. DiPaola, yes. Motion Passed.

A motion by Hank Gibson-Lampley, seconded by Vince Coia to declare Jim DiPaula's nameplate as surplus and allow him to keep it. R/C: Mr. Coia, yes; Mr. Gibson-Lampley, yes; Mr. DiPaola, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employee discipline and a matter required to be kept confidential by Federal Law HIPAA.

A motion by Hank Gibson-Lampley, seconded by Jim DiPaola to suspend the Regular session at 12:19 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson-Lampley, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson-Lampley to enter Executive session at 12:19 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson-Lampley, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson-Lampley, Gail Pittman, Abbie Buday, Mark Kozak, Kristi Blazek-Hack.

Returned to open session at 12:56 pm.

**RES # 25-260** A motion by Vince Coia, seconded by Hank Gibson-Lampley to grant a personal leave of absence effective immediately through March 31, 2026 to Alec Vallant and he is

required to use his accrued benefits during this time. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson-Lampley, yes. Motion Passed.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Hank Gibson-Lampley to adjourn the meeting at 12:59 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson-Lampley, yes. Motion Passed.

ATTEST:

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CHAIR

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE