

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF AUGUST 21, 2025

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on August 21, 2025. Trustee Vince Coia called the meeting to order at 11:26 AM.

Roll call showed the following present: Trustees Vince Coia, and Jim DiPaola, Fiscal Officer Gail Pittman. Trustee Hank Gibson joined at 11:34 AM.

The purpose of the special meeting is to enter into executive session to investigate charges against a public employee and approve any necessary purchase orders and contracts..

RES #25-168 A motion by Vince Coia, seconded by Jim DiPaola to retain Amanda Smith and her firm of Kaster, Westman & Wilkins to perform an investigation for Ravenna Township. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, absent. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of investigating charges and complaints against a public employee.

A motion by Vince Coia, seconded by Jim DiPaola to suspend the Regular session at 11:30 AM. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, absent. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to enter Executive session at 11:30 AM. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, absent. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Gail Pittman. Hank Gibson joined at 11:34 AM. Returned to open session at 12:48 PM.

RES #25-169 A motion by Jim DiPaola, seconded by Vince Coia to place Lt. Matthew Frawley on paid administrative leave effective Monday August 18, 2025 until further notice. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES #25-170 A motion by Vince Coia, seconded by Jim DiPaola to approve the following:

Item	PO#	Amount	Vendor	Purpose	Fund
A	328-2025	\$15,000.00	Kastner Westman	Legal fees	General
B	329-2025	\$2,000.00	MES	Masks & cones	Fire
C	330-2025	\$3,500.00	Phoenix Safety	Fire gear Crevar	Fire
D	331-2025	\$2,000.00	Bound Tree	EMS supplies	EMS
E	332-2025	\$2,000.00	Bound Tree	EMS supplies	EMS

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion was made by Vince Coia, seconded by Hank Gibson to adjourn the special meeting at 12:51 PM. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE