

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF EMERGENCY MEETING OF JULY 3, 2025

The Ravenna Township Board of Trustees met in Emergency Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on July 3, 2025. Trustee Vince Coia called the meeting to order at 12:02 PM.

Roll call showed the following present: Trustees Vince Coia, Hank T. Gibson and Jim DiPaola; Fiscal Officer Gail Pittman and Fire Chief Abbie Buday.

There were no audience members.

The purpose of the special meeting was to discuss Emergency HVAC Maintenance on the administration building and to discuss a Memorandum of Understanding (MOU) with part-time firefighters union (RTFFA).

The air conditioning in the administration building stopped working at the beginning of the week. Brandon Heating & Cooling made a service call and discovered that the compressor was completely broke. They gave us a repair quote of \$6,000.00 which could increase if they found additional problems once they got in there to do the work. Because the unit was originally installed in 2012 and is 13 years old, they provided an additional quote for a replacement unit of \$13,750.00. The trustees discussed and debated the two options.

RES #25-126 A motion by Vince Coia, seconded by Jim DiPaola to authorize the purchase of a new Carrier rooftop heat cool package unit with Brandon Heating & Cooling in the amount of \$13,750.00 as presented. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

There are currently three open full-time firefighter positions in the department. The collective bargaining agreement with the part-time union requires the township to post the open positions within their union. There is currently not enough qualified part-time firefighters on the township roster to provide the fire chief with a good pool of applicants to choose from. She discussed this dilemma with the head of the union and they have agreed to allow management to post for these positions outside of the union.

RES #25-127 A motion by Vince Coia, seconded by Jim DiPaola to authorize the Memorandum of Understanding (MOU) with part-time firefighters union (RTFFA) that will allow the fire chief to advertise outside the township for the hiring of the three vacant full-time firefighter positions. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES #25-128 A motion by Vince Coia, seconded by Jim DiPaola to authorize the following purchase orders:

Item	PO#	Amount	Vendor	Purpose	Fund
A	266-2025	\$13,750.00	Brandon Heating	New Carrier unit	General
B	267-2025	\$2,000.00	Villager	Uniforms for new part time hires	Fire

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed

ADJOURNMENT

A motion was made by Vince Coia, seconded by Hank T. Gibson to adjourn the emergency meeting at 12:41 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE