

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF APRIL 23, 2025**

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on April 23, 2025. Trustee Vince Coia called the meeting to order at 5:38 PM.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, and Fiscal Officer Gail Pittman, Fire Dept. Liaison Mark Kozak.

The purpose of the special meeting is to approve purchase orders and enter into executive session to discuss employment, specifically fire chief applications and employee discipline.

RES #25-073 A motion by Jim DiPaola, seconded by Hank Gibson to approve the P.O.s listed below

Item	PO#	Amount	Vendor	Purpose	Fund
A	189-2025	\$1,000.00	Capital One	Walmart supplies	Fire
B	190-2025	\$500.00	Staples	Office supplies	Grandview
C	191-2025	\$500.00	Staples	Office supplies	Road
D	192-2025	\$1,885.80	PC Hazmat Team	Dues	General
E	193-2025	\$179.60	PC USAR	Dues	General
F	194-2025	\$400.00	Chase	Scanner	Grandview
G	195-2025	\$1,000.00	Chase Card	Lights for engine	Fire
H	196-2025	\$1,000.00	Grainger	Batteries for equip	Fire
I	197-2025	\$1,000.00	Municipal Signs	Road cones- on grant	Road
J	198-2025	\$2,500.00	Summit Psych. Assoc.	Evaluations	General

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R. C. 121.22(g) Executive session was requested for the purpose of discussing employment and an employee disciplinary issue.

Motion by Vince Coia, seconded by Jim DiPaola to suspend regular session at 5:39 pm.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed

Motion by Vince Coia, seconded by Hank Gibson to enter into executive session at 5:39 pm.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed

Return to regular session at 6:56 PM.

RES #25-074 A motion was made by Hank Gibson, seconded by Jim DiPaola to suspend Lt. Keith Gemberling for two shifts unpaid. Dates to be determined at a future time. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES #25-075 A motion was made by Vince Coia, seconded by Jim DiPaola to reduce Lt. Keith Gemberling’s pay by 2 hours at the general alarm rate for the hours paid for March 28, 2025 that he was not on shift for a general alarm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion was made by Jim DiPaola, seconded by Vince Coia to adjourn special meeting at 7:01 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE