

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF DECEMBER 26, 2023

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6145 Spring Street, Ravenna, Ohio, on December 26, 2023. Trustee Hank Gibson called the meeting to order at 6:39 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, Fiscal Officer Gail Pittman, Fire Lieutenant Matt Frawley, Zoning Inspector Lori Rotondo, and Road Superintendent Ray Taylor, Assistant Fiscal Officer Jon Summers. Fire Chief Dave Moore was absent. Jill Fankhouser administered the oath of office for Hank Gibson before the meeting.

AUDIENCE

None.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Jim DiPaola to approve the minutes of the Regular Meeting of December 12, 2023. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Jim DiPaola to approve payroll warrants for December 29, 2023 in the amount of \$44,446.73 and other warrants in the amount of \$44,014.02 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS
TRUSTEES

The Portage County Regional Planning Agreement was reviewed and adjusted by the attorney.

RES # 23-225 A motion by Vince Coia, seconded by Jim DiPaola to approve the Regional Planning Agreement contingent upon the addition of a 30 day cancellation clause and a Zoning Commission cancellation clause. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-226 A motion by Hank Gibson, seconded by Vince Coia to approve the annual salary method with monthly payments for the Trustees for 2024 and semi-monthly payments for the Fiscal Officer for 2024. R/C: Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-227 A motion by Hank Gibson, seconded by Vince Coia to extend the normal insurance policies and related benefits including the health savings account to the Trustees and Fiscal Officer for 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-228 A motion by Hank Gibson, seconded by Jim DiPaola to authorize reimbursement of mileage and normal travel expenses including meals and lodging, as appropriate, for officers and employees whose travel is authorized by the trustees or ORC during the 2024 calendar year. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to require written requisitions approved by the Department Head, Trustee and Fiscal Officer prior to ordering or purchasing of parts, tools, equipment and supplies in the amount of \$100.00-\$499.99, unless part of a current PO or BC made

by the Road, Fire/EMS or Zoning departments previously approved effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to require all purchases over \$499.00 must have an assigned PO before the item is ordered or purchased, except for emergency repair, parts and labor up to \$999.99 effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to require that all requisitions and purchase order requests must be submitted to the Fiscal Officer for certification of funds prior to presentation to the Trustees for approval effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Jim DiPaola to set Regular Blanket Certificate limits at \$5,000.00 effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-229 Be It Resolved by the Township Trustees of Ravenna Township

WHEREAS, this date, December 26, 2023, Trustee Hank Gibson moved the adoption of the following Resolution effective January 1, 2024:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, expenditure of ARPA funds is subject to the federal Uniform Guidance requirements set forth in 2 C.F.R. 200; and

WHEREAS, the Township is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

WHEREAS, 2 C.F.R. 200.318 requires all recipients of federal funds to maintain documented procurement standards and policies; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

WHEREAS, under Ohio law, Townships are required to conduct competitive bidding purchases and contracts if such purchases and contracts exceed the following threshold:

1. Purchase of materials, machinery, and tools to be used in constructing, maintaining and repairing roads and culverts, where the amount involved exceeds \$50,000. R.C. 5549.21.
2. Contracts for the maintenance or repair of roads, where the amount involved exceeds \$45,000. The board must advertise once, not later than two weeks prior to the letting of the contract, in a newspaper of general circulation in the township. The award must be to the lowest responsible bidder. R.C. 5575.01.
3. Contracts for the construction and erection of a memorial building or monument when the amount involved exceeds \$50,000. R.C. 511.12(B).
4. Contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication estimated to exceed \$50,000. R.C. 505.37 and 505.376.
5. Contracts for street lighting systems where the cost exceeds \$50,000. R.C. 515.01.
6. Contracts for street lighting improvements where the cost exceeds \$50,000. The board shall accept the lowest and best bid, if the successful bidder meets the requirements of section 153.54 of the Revised Code. The board may reject all bids. R.C. 515.07.
7. Contracts for building modifications for energy savings pursuant to R.C. 505.264, where the estimated cost exceeds \$50,000 (with certain exceptions). Award must be to the lowest and best bidder in accordance with the provisions of R.C. 307.86 to 307.92.
8. Contracts for private sewage collection tiles where the cost exceeds \$50,000. R.C. 521.05. The successful bidder must meet the requirements of R.C. 153.54.

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Township desires to adopt higher micro-purchase thresholds than those identified in 2 C.F.R. §§200.67, 200.321(a), and 48 C.F.R. § 2.101.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. In compliance with the Uniform Guidance, and specifically 2 C.F.R. 200.318, the Township adopts the attached Uniform Guidance Procurement Policy to be used for all expenditures of ARPA funds, and any other applicable funds.
2. In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Township hereby self-certifies the following micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. §200.320(a)(1)(iv)(C) for the reasons set forth in the recitals to this resolution:
 - A. \$50,000 for the purchase of materials, machinery and tools to be used in constructing, maintaining and repairing roads and culverts;
 - B. \$45,000 for contracts for the maintenance or repair of roads;
 - C. \$50,000 for contracts for the construction and erection of a memorial building or monument;
 - D. \$50,000 for contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication;
 - E. \$50,000 for contracts for street lighting systems;
 - F. \$50,000 for contracts for street lighting improvements;
 - G. \$50,000 for contracts for building modifications for energy savings, subjects to the exceptions set forth in R.C. 307.86 to 307.92; and
 - H. \$50,000 for contracts for private sewage collection tiles.

2. The self-certification made herein shall be effective as of the date hereof and shall be applicable until the end of the 2024 fiscal year of the Township, but shall not be applicable to Federal financial assistance awards issued prior to January 1, 2024 including ARPA funds.

3. In the event that the Township receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the Township shall comply with the more restrictive threshold when expending such funds.

4. The Township shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.

Trustee Jim DiPaola seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to require all accounting warrants over \$1,000.00 to be read in a public meeting prior to approval effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize the Fiscal Officer to transfer funds and set up advances as needed between checking investment accounts and township funds for investment purposes and to maintain adequate account balances in all funds for 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to require two Trustee’s signatures along with the Fiscal Officer’s signature on all warrants effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize the Fiscal Officer to pay bills electronically as deemed more efficient effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to designate GovDeals.com online auction as the preferred mechanism for sale of surplus goods throughout the year. GovDeals.com shall establish its general terms and conditions and the number of days for bidding shall be no less than ten (10) calendar days effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to authorize travel at the 2024 IRS mileage rate for business \$0.67 effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-230 A motion by Jim DiPaola, seconded by Vince Coia to approve the following temporary appropriations for 2024

<i>Fund #</i>	<i>Name</i>	<i>2024 Temporary Appropriation</i>
1000	General	\$650,000
2011	MVL Tax	\$20,000
2021	Gasoline Tax	\$25,000
2031	Road and Bridge	\$350,000
2041	Cemetery	\$75,000
2111	Fire	\$450,000

2273	ARPA	\$150,000
2281	Ambulance and EMS	\$100,000
2282	EMS Levy	\$100,000
2902	Flagpole Maintenance	\$5,000.00
4901	Misc. Capital Projects	\$250,000
	Total	\$2,175,000

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-231 A motion by Vince Coia, seconded by Jim DiPaola to authorize posting notification of regular, special, and emergency meetings on the official website of Ravenna Township in advance of the meeting notifying the public of the time, place, and purpose of the meeting. Zoning meetings and other news publications are still required to be advertised in the local newspaper, but should also be posted on the township website. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

FISCAL OFFICER

None

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The emergency recall on the 2020 F550 has been handled by Sarchione.

Doug's tool box for the sewer jet accessories is complete and has been installed.

GRANDVIEW CEMETERY

There were no burials and no cremations in the past two weeks.

Ray has a quote from Kozma Electric for \$12,950.00 for the 14kW generator. It includes the generator and all electrical hookups, we will have to dig the trenches for the lines. Heaters for the mausoleum was discussed.

RES # 23-232 A motion by Jim DiPaola, seconded by Vince Coia to authorize the purchase and install of the 14kW generator and electrical work as quoted by Kozma Electric Inc at the cost of \$12,950.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

FIRE DEPARTMENT

Fire Chief Dave Moore was absent and Lt. Matt Frawley reported the following:

The staff are busy compiling and preparing the year end reports which will be submitted next month.

The power cots were both serviced, each having issues being covered by the maintenance agreement. Unit #2412 will be receiving a new battery for its cot.

The gear dryers purchased under the BWC grant have been delivered and assembled. The department would like to donate the old dryer to the Bristol Township Fire Department.

RES # 23-233 A motion by Hank Gibson, seconded by Vince Coia to declare the old gear dryer as obsolete and authorize donating the old gear dryer to Bristol Township Fire Department. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Unit #2411 had a tire replaced last week and the squad is back in service.

ZONING DEPARTMENT

Lori Rotondo was present and reported the following:

The BZA met on December 13, 2023 and approved a 3-year extension on the conditional use for Phase 6 of the Forest Ridge Development.

Lori reviewed the permits and violations issued recently.

Compliance has been made on the property at 3126 Menough.

She asked for resolutions to send three cases to the attorney for enforcement.

RES # 23-234 A motion by Vince Coia, seconded by Jim DiPaola

WHEREAS, the Township Zoning Inspector has notified the Landowner of 2686 Summit, Parcel #29-359-00-00-005-000 in Ravenna Township, Portage County, Ohio that they are in violation of sanitation, tall grass and rubbish and garbage at the premises. Pursuant to Township Exterior Property Maintenance Codes 302.1, 302.4, 307.1 and 307.2. The premises appear vacant.

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Exterior Property Code:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

The Board hereby directs the Portage County Prosecutor to take whatever legal action he deems necessary against the above responsible parties to cause compliance with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.

The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Portage County Prosecutor.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-235 A motion by Jim DiPaola, seconded by Vince Coia

WHEREAS, the Township Zoning Inspector has notified the Landowner of 6620 Fairfield Rd, Parcel #29-312-12-00-086-000 in Ravenna Township, Portage County, Ohio that they are in violation of sanitation and rubbish and garbage at the premises. Pursuant to Township Exterior Property Maintenance Codes 302.1, 307.1 and 307.2. The premises appear vacant.

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Exterior Property Code:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

The Board hereby directs the Portage County Prosecutor to take whatever legal action he deems necessary against the above responsible parties to cause compliance with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.

The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Portage County Prosecutor.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-236 A motion by Jim DiPaola, seconded by Vince Coia

WHEREAS, the Township Zoning Inspector has notified the Landowner of 7557 Peck Rd, Parcel #29-108-00-001-000 in Ravenna Township, Portage County, Ohio that they are in violation of the dwelling being in disrepair and is vacant, pursuant to Township Exterior Property Maintenance Codes 117.1, 117.2, and 117.3. The premises appear vacant.

WHEREAS, as of the date of this resolution, the responsible parties have not complied with previous notices and continue to violate the Township Exterior Property Code:

NOW THEREFORE, be it Resolved by the Board of Trustees of Ravenna Township, Portage County, Ohio that:

The Board hereby directs the Portage County Prosecutor to take whatever legal action he deems necessary against the above responsible parties to cause compliance with the Township zoning code, including, but not limited to the filing of a civil complaint and the settlement of such cause.

The Board hereby directs the Township Zoning Inspector to assist in such efforts as required by the Portage County Prosecutor.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Chad Murdock has a mediation scheduled on February 15, 2024 for the collapsing dwelling at 3719 Lovers Lane.

Jim and Lori will meet with Dan from the Land Bank on January 4, 2024 to discuss the Lakewood Rd property and the Brownfield Remediation Program.

The next Zoning Commission meeting will be held on February 21, 2024.

NEW BUSINESS

TRUSTEES

Vince received a letter from NOPEC regarding the Community Event Sponsorship Programs for 2024. This is the program which is used to fund the Easter Egg hunt in the spring and the Trunk or Treat in the fall.

A motion by Hank Gibson, seconded by Vince Coia to approve and accept the NOPEC sponsorship award for 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Vince also received a letter from the county health department regarding the annual review of stormwater maps.

FISCAL OFFICER

RES # 23-237 A motion by Hank Gibson, seconded by Vince Coia to approve BCs 1-2024 through 10-2024 as listed on the supplemental report. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-238 A motion by Hank Gibson, seconded by Vince Coia to approve POs 1-2024 through 10-2024 as listed on the supplemental report. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were distributed to the Trustees and department heads in Excel format.

Pursuant to R.C 121.22(g) Executive Session was requested for the purpose of discussing employee compensation and to discuss a contract with legal counsel.

A motion by Jim DiPaola, seconded by Vince Coia to suspend Regular session at 7:56 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Jim DiPaola, seconded by Vince Coia to enter Executive session at 7:56 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Attendance: Vince Coia, Jim DiPaola, Hank Gibson, Gail Pittman, Chad Murdock.

Returned to open session at 8:37 pm.

RES # 23-239 A motion by Vince Coia, seconded by Jim DiPaola to rehire all Full time Firefighters in accordance with current Collective Bargaining Agreement (CBA) and MOUs effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-240 A motion by Vince Coia, seconded by Jim DiPaola to rehire all Part Time Firefighters in accordance with current Collective Bargaining Agreement (CBA) and MOUs effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-241 A motion by Vince Coia, seconded by Jim DiPaola to rehire Ray Taylor, Road Supervisor, at the rate of \$2,180.00/bi-weekly salary for Road; plus \$160.00/bi-weekly salary for Sexton; plus \$20.00 per bi weekly pay stipend for cell phone, an increase of \$120.00 bi-weekly for Road (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-242 A motion by Vince Coia, seconded by Jim DiPaola to rehire Doug Dillon, Assistant Road Supervisor, at the rate of \$23.10/hour., an increase of \$1.10/hour (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-243 A motion by Vince Coia, seconded by Jim DiPaola to rehire Nathan Holt, Road Crew, at the rate of \$17.85/hour, an increase of \$0.85/hour (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-244 A motion by Vince Coia, seconded by Jim DiPaola to rehire Hunter Grimes, Road Crew, at the rate of \$19.00/hour., (no change because she is still on probation) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-245 A motion by Vince Coia, seconded by Jim DiPaola to rehire Melissa Murphy, Administrative Assistant, at the rate of \$20.48/hour an increase of \$0.98/hour (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-246 A motion by Vince Coia, seconded by Jim DiPaola to rehire Jon Summers, Assistant Fiscal Officer, at the rate of \$23.19/hour., an increase of \$1.50/hour (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-247 A motion by Vince Coia, seconded by Jim DiPaola to rehire Dave Moore, Fire Chief, at the rate of \$1,470.00/bi-weekly salary; plus \$20.00 per bi weekly pay stipend for cell phone an increase of \$70.00 bi-weekly (5.0%) for Fire effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-248 A motion by Vince Coia, seconded by Jim DiPaola to rehire Mark Kozak, Fire Liaison, at the rate of \$1,440.50/bi-weekly salary; plus \$20.00 per bi weekly pay stipend for cell phone effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

RES # 23-249 A motion by Vince Coia, seconded by Jim DiPaola to rehire Lori Rotondo, Zoning Inspector, at the rate of \$18.38/hour, an increase of \$0.88/hour (5.0%) effective January 1, 2024. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 9:57 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE