

**RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF NOVEMBER 18, 2022**

The Ravenna Township Board of Trustees met in Special Emergency Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on November 18, 2022. Trustee Vince Coia called the meeting to order at 8:34 AM.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, and Administrative Assistant Melissa Murphy

The purpose of the meeting is to approve purchase and installation of lighting fixtures and approve the modified estimate for an emergency generator at the Township facilities using grant proceeds from NOPEC.

Kozma Electric has increased the cost for the emergency generator, bringing the previous estimate of \$13,150.00 up to the new estimate of \$13,450.00. They submitted an estimate of \$3,050.00 for twenty-five (25) light fixtures and installation in the fire garage bays. Jim said he would need a PO for about \$25,000 for all of this work and it can be done with the NOPEC grant money. We currently have a purchase order for it in the amount of \$13,150.00, so another purchase order in the amount of \$11,550.00 is needed.

RES # 22-155 A motion by Vince Coia, seconded by Jim DiPaola to approve the estimate of \$3,050.00 from Kozma Electric for 25 light fixtures including installation in the garage bays and an additional \$300.00 for the increase in the emergency generator estimate. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Carried.

RES # 22-156 A motion by Jim DiPaola, seconded by Hank Gibson to authorize and approve PO #387-2022 in the amount of \$11,550.00 to Kozma Electric from the General Fund. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Carried.

RES # 22-157 A motion by Hank Gibson, seconded by Jim DiPaola to authorize the use of NOPEC grant proceeds to pay for these improvements. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Carried.

ADJOURNMENT

A motion by Hank T. Gibson, seconded by Vince Coia to adjourn the meeting at 8:40 PM. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Carried.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE