

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF FIRE DEPARTMENT WORK SESSION OF AUGUST 24, 2022

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee’s Meeting Room, 6145 Spring Street, Ravenna, Ohio, on August 24, 2022 for the purpose of holding a work session for the Fire Department. Trustee Chairman Vince Coia called the meeting to order at 5:39 P.M. Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, and Hank Gibson; Fiscal Officer Gail Pittman; and Fire Chief Mark Kozak.

The discussion started with a review of recently updated budget information for the fire department. A forecast for the next 5-10 years was presented and reviewed. The discussions focused on payroll costs and the impact of excessive overtime on the budget. Because of a shortage of part-time employees, the full time employees have had to work excessive overtime just to meet minimum staffing needs. We discussed the increased need for the SAFER grant to provide funding to increase full time staff to properly staff the station. The labor shortage is something that is hitting many other departments hard as well and is not something unique to the township.

The need for renewing the fire and ems levy’s was discussed and determined that at some point in the future we will need to replace the levy’s and, hopefully, we can hold off as long as possible.

There was a discussion about the ad to be placed for the new fire chief. Experience, education, and other qualification were determined as well as the rest of the content for the ad. The trustees agreed to place the ad in the Ohio Fire Chief’s Association. As a result a purchase order was requested for approval.

RES #22-115 A motion by Vince Coia, seconded by Jim DiPaola to approve PO #321-2022 for \$200.00 to the Ohio Fire Chief’s Association for classified ad from the fire fund.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; and Mr. Gibson, yes. Motion Carried

An ems billed case was discussed and requested to be sent to the Attorney General for collection.

RES #22-116 A motion by Jim DiPaola, seconded by Vince Coia to authorize sending the specified billing case to the Attorney General for collection.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; and Mr. Gibson, yes. Motion Carried

The next work session was set for September 28, 2022 starting at 5:30 pm.

ADJOURNMENT

A motion by Vince Coia, seconded by Jim DiPaola to adjourn the hearing at 6:41 p.m. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE