

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF APRIL 19, 2022

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on April 19, 2022. Trustee Vince Coia called the meeting to order at 7:04 P.M.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola and Hank Gibson, Road Superintendent Ray Taylor, Zoning Inspector Brett Psenicka and Assistant Fiscal Officer Jon Summers. Fiscal Officer Gail Pittman and Fire Chief Mark Kozak were absent.

AUDIENCE

None.

REGULAR BUSINESS

The motion to approve the minutes of the Regular Meeting of April 5, 2022 was tabled until the next meeting

Vince announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for April 22, 2022 in the amount of \$38,396.72 and other warrants in the amount of \$24,202.15 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:
TRUSTEES

NOPEC has sent an email letting us know the township has yet to sign up with the online grant system for 2022. The grant profile is due by June 30, 2022.

Vince spoke with Frank Polichena regarding the Breakneck Creek lighting. Frank was meeting with people from Thompson Electric to get a quote on putting in the lights.

Vince asked Ray if we were all ready for the Spring Cleanup coming up on April 30, 2022. Ray said it is all set and Hank said he would be down at the Skeels development to help out there.

FISCAL OFFICER

Jon said we are having problems with Par Mar, the township keeps getting charged for fuel and we don't have any record of anyone getting fuel down there.

A motion by Vince Coia, seconded by Hank Gibson to authorize closing the Par Mar account and apply for new Par Mar Fleet cards. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

The trustees asked Jon to write the letter closing the account and Vince signed an application to obtain a couple of fleet cards as the only way of charging the township.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The 2012 truck is at Sarchione Ford having the transmission lines replaced. The cost is going to be \$746.00. The rear tires on that truck also need replaced. Ray has a quote from Summit Tires Service to come to the shop to replace them at a quoted price of \$845.00

A motion by Vince Coia, seconded by Jim DiPaola to authorize Summit Tire Service replace the two rear tires on the 2012 Ford at the quoted price of \$845.00. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Ray has a couple of quotes for the fencing around the heating/ac units at the new building. The best price is from Daniel Fencing at \$2,900 which is commercial grade and will include those slats woven in the chain links to block all views to the equipment. The Trustees told Ray to let Daniel Fencing know they can proceed when the final grading is done. The required down payment check can be done at the next meeting.

The money from the MORE grant has come in and Ray has already purchased the 9 new barricade signs for the Road Dept.

Ray will be meeting with Mike Collins from the County on Wednesday to obtain estimates on road work.

Portage County Recycle took tires we had and also the truckload that came out of the McElrath Development.

GRANDVIEW CEMETERY

There were two burials and two lot sales in the last two weeks.

The driveways in the cemetery have a new layer of limestone. It took a little more than one hundred tons.

ZONING DEPARTMENT

Zoning Inspector Brett Psenicka was present and reported the following:

Brett anticipates the permits will be issued soon for the OUR Place Sober Meeting Facility.

Trail cameras are being programmed for installation in the areas with dumping issues.

The issue of container housing has been raised by a developer from Delaware for the Skeels area. The trustees said that issue has been previously addressed and Brett said he will review the 2019 BZC's resolutions.

The rezoning proposal for the Bennett's property on Prospect St has been heard by Regional Planning and was recommended for approval with slight modifications. It will return to the Zoning Commission for review and consideration.

Brett will continue with cleanup enforcement after the upcoming Spring Cleanup has been completed on the 30th.

Ravenna Autobody is being refurbished into a bulk landscape supply place.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim reported the following:

Fire trucks are scheduled for their preventative maintenance this week

One of the squads needs new rear tires, the PO is in tonight's list.

Mark's truck is scheduled for its preventative maintenance next week.

We're still on track to get the new fire truck in June.

NEW BUSINESS
TRUSTEES

The Department of Commerce sent a liquor permit response request for West Main St Winery. Nobody has heard any complaints or problems regarding the winery store.

A motion by Vince Coia, seconded by Hank Gibson to not object to the request for a liquor permit for West Main St Winery. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Jim said we need to get a surveyor out to verify the boundaries of the township property running along the railroad tracks to determine where we can place the new proposed storage building. As of now, we aren't sure one will fit back behind the current building.

Supposedly, we will be able to get into the new meeting building in 4 to 6 weeks.

FISCAL OFFICER

RES # 22-037 A motion by Vince Coia, seconded by Jim DiPaola to approve POs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	T&N 239-2022	\$396.84	Bob Sumerel Tire Co	Tires for ambulance	Fire
B	T&N 240-2022	\$375.00	Ohio Fire Chiefs' Assn	Jason Myers Leadership class	Fire
C	241-2022	\$3,150.00	Sedgwick Claims Management	BWC Admin fee starting 7/1/2022	General
D	242-2022	\$850.00	Sarchione Ford	Repairs	Road
E	243-2022	\$850.00	Summit Tire Service	Tires	Road
F	244-2022	\$400.00	Bob Sumerel Tire	Tires for ambulance	Fire
G	245-2022	\$250.00	Sarchione Chevy	PM for Colorado pickup	Fire

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were sent to the Trustees and department heads in Excel format.

ADJOURNMENT

A motion by Jim DiPaola, seconded by Hank Gibson to adjourn the meeting at 8:03 pm.

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE