

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF FEBRUARY 22, 2022**

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The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on February 22, 2022. Trustee Vince Coia called the meeting to order at 7:00 P.M.

Roll call showed the following present: Trustee Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Brett Psenicka, Fire Chief Mark Kozak, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers.

**AUDIENCE**

None.

**REGULAR BUSINESS**

A motion by Jim DiPaola, seconded by Vince Coia approving the minutes of the Regular Meeting of February 8, 2022. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Jim DiPaola, seconded by Vince Coia approving the minutes of the Emergency Meeting of February 11, 2022. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, abstain. Motion Passed.

Vince announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for February 25, 2022 in the amount of \$47,916.76 and other warrants in the amount of \$87,833.21 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

**OLD BUSINESS:**

**TRUSTEES**

Vince discussed the Township Association meeting he attended. They talked about tracking damage to township equipment from storms and how the townships could get FEMA reimbursement if the county hits certain thresholds. This was just for township owned assets, not residents. An email was also received from Ryan Shackelford regarding a Hazard Mitigation Grant Program for Ohio. All local governments are eligible to apply and examples of acceptable projects included flood related acquisitions, elevating structures, tornado safe rooms and storm water controls.

A motion by Vince Coia, seconded by Hank Gibson to try to get a hazard mitigation grant through Ohio EMA for possible tornado safe rooms and flood acquisition. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Hank updated the Board about using ARPA funds to add bathrooms to the King Kennedy gymnasium. The township's position is that we want to partner with another organization to do this.

Brett Bencze from the Prosecutor's office joined the meeting and said there was a successful service of a lawsuit. Mr. Frampton did not show up for the Township Meeting.

**FISCAL OFFICER**

**RES # 22-022** A motion by Vince Coia, seconded by Jim DiPaola to approve the permanent appropriations for 2022 as presented by the Fiscal Officer. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

## **DEPARTMENTAL REPORTS**

### **ROAD DEPARTMENT**

*Ray was present and reported the following:*

Richey Jones from MIC donated 5 pizzas and pop/water to the Road Dept.

There has been some flooding on Dawley Road and on Hommon Road. Nothing major and no calls regarding it.

The road crew is doing some building maintenance and repairs.

Spring Clean up is scheduled for April 30, 2022 from 8:00 AM until noon. The trustees discussed whether they should place any dumpsters in Skeels and McElrath again. The consensus was to place one dumpster in each area, to be dropped off and picked up the same day as the cleanup. A representative from the township will monitor each dumpster.

A motion by Vince Coia, seconded by Hank Gibson to authorize Richard Loftin to supply 6 dumpsters, 4 at the township building, 1 each at Skeels and McElrath, at the same rate quoted last year. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

### **GRANDVIEW CEMETERY**

There was one burial, one cremation and two lot sales in the last two weeks.

Ray discussed the packets he and Michelle have put together for the new deeds. Prices for the folders from Copy Print were dependent on the quantity purchased.

A motion by Vince Coia, seconded by Jim DiPaola to authorize the purchase of 500 folders from Copy Print. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Ray said he will need a color printer to print the colored deeds. His current printer just prints black and it is leaving spots on all the paper. The trustees told him to get prices on a color printer.

### **ZONING DEPARTMENT**

*Zoning Inspector Brett Psenicka was present and reported the following:*

We are still awaiting pricing/work estimates on the Breakneck Creek lighting.

Brett is addressing a re-opened zoning violation complaint on Brady Lake and Lois Roads.

The garbage, miscellaneous debris and one of the two campers has been removed from Mr. Harbaugh's property along the bridge on Brady Lake Rd.

There is going to be a re-zoning request for 2.25 acres on South Prospect St just south of Summit Road and the railroad overpass.

Brett is working on updating scrap yard and salvage yard information.

The previous road vacating case on Sumner and Henderson Streets is being reprocessed. Apparently somewhere along the line, things did not get filed properly.

The appeal window on Teammates LLC Learning Center on Summit Road has closed with no objections.

**FIRE DEPARTMENT**

*Fire Chief Mark Kozak was present and reported the following:*

We received \$2,180 on the Ohio Fire Training Reimbursement Grant. Mark requested a motion to accept it.

A motion by Hank Gibson, seconded by: Jim DiPaola to accept \$2,180 from the Ohio Fire Training Reimbursement Grant. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

Mark asked to have Firefighter Frawley attend a course held by the University of Akron.

A Motion made by Hank Gibson, seconded by Vince Coia to authorize Firefighter Frawley to attend the Incident and Health and Safety Officer Class at the University of Akron at the cost of \$350.00 plus books. R/C: Vince Coia, yes; Jim DiPaola, yes; Hank T. Gibson, yes. Motion Passed

Mark asked whether the trustees would like to do the Lieutenant interviews before the next regularly scheduled meeting. It was agreed to hold the interviews between 6:30 PM and 7:00 PM on March 8, 2022.

Mark said he will have prices for a trailer at the next meeting for the new utility vehicle due to be delivered hopefully in April.

**NEW BUSINESS****TRUSTEES**

The County Engineer has sent their 2021 Annual Bridge Inspection Report.

Vince will not be here for the next meeting on March 8, 2022.

Vince asked how the fuel pump repairs came out. Both Mark and Ray reported that the pumps are working well.

**FISCAL OFFICER**

**RES # 22-023** A motion by Vince Coia, seconded by Hank Gibson to approve POs and BCs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	154-2022	3,000.00	Ullman Oil Co	Repair fuel pumps	Fire and Road
B	T&N 424-2021	176.53	Middlefield Banking Co.	Reallocate principal payment	Fire
C	155-2022	800.00	Copy Print	Printing	Grandview

R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Gail is finalizing the 2021 closing.

Financial reports will be sent to the Trustees and department heads in Excel format when they are completed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss an employee claim.

A motion by Vince Coia, seconded by Jim DiPaola to suspend Regular session at 8:26 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Jim DiPaola to enter into Executive session at 8:26 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman.

A motion by Vince Coia, seconded by Jim DiPaola to close Executive session at 8:38 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to re-enter into Regular session at 8:38 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Jim DiPaola, Hank Gibson, Fiscal Officer Gail Pittman.

The purpose of the Executive Session was to discuss an employee claim.

No action was taken.

**ADJOURNMENT**

A motion by Hank Gibson, seconded by Jim DiPaola to adjourn the meeting at 8:41 pm. R/C: Mr. Coia, yes; Mr. DiPaola, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

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CHAIR

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE