

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING OF NOVEMBER 16, 2021

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on November 16, 2021. Trustee Hank Gibson called the meeting to order at 7:03 P.M.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson; Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Fire Chief Mark Kozak, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. Trustee Pat Artz was absent. In the audience was Claire Moore.

AUDIENCE

None. Claire Moore said she was just attending to observe.

REGULAR BUSINESS

A motion by Vince Coia, seconded by Hank Gibson to approve the minutes of the Regular Meeting of November 3, 2021. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for November 19, 2021 in the amount of \$36,985.03 and, with the exception of a Coia Sales check to be tabled until the next meeting, other warrants in the amount of \$72,252.27 with warrants over \$1,000.00 being read aloud for approval. R/C: Vince Coia, yes; Mr. Gibson, yes. Motion Passed.

OLD BUSINESS:

TRUSTEES

Vince said he has been receiving some questions about the recycling survey. Jon said he has processed about 550 of the cards that have come back. About 40 of them were returned undelivered. Of the remaining surveys processed, 62% have been in favor of continuing the curbside recycling and 38% have been against. Survey cards will continue to be checked as they come in through November 26th.

FISCAL OFFICER

Gail said that she has reached out for legal opinions on the ARP grant projects the township trustees have chosen.

Ad placement for the open positions of Zoning Inspector and Zoning Secretary were discussed. It was decided to put the ads in Indeed, Record Courier and the Portager, along with putting it up on the township website. Emailing KSU and Maplewood was also discussed to inquire as to whether they might have any students interested in the secretary position.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The roadside mower has blown a seal. Fortunately, it was done at the very end of the last mowing being done so we have all winter to repair it.

Ray noted that the Stimulus Grant project is turning down the townships that have been applying for the grant for developments. They will only be passing applications for specific roads. The problem is the county has quoted the whole development as a single project and doesn't have traffic counts for each road, which are required. There is no time to do the traffic counts before the filing deadline, so we will only be able to apply for a couple of the roads using grant money.

A motion by Vince Coia, seconded by Hank Gibson to authorize Ray to apply for the stimulus program grant projects for Hidden Brook and for Westwood Dr. in the Forest Ridge Development. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to the credit application for O'Reilly's Auto Parts. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

The City of Ravenna has come out to help with exposing all the different utilities around the storm sewer problem at the corner of SR59 and Spring St. Ray was able to determine that the contractors who put in the new sewer line a few years back just cut our storm drain and never connected it back together. Ray has made the necessary repairs and is working with the city to try to get some reimbursement from the sewer contractor.

EFB Construction, who damaged Parker Street while they constructed the new Dollar General on Cleveland Rd, has made the necessary repairs to Parker Street.

The trucks are being readied for the plow season.

GRANDVIEW CEMETERY

There were no burials or cremations in the last 2 weeks.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

The Zoning Board of Appeals met Wednesday, November 10, 2021, to hear 2021 BZA 08, Hasna Nouri, 3090 Summit Rd, to create lots smaller than 1.5 acres. The BZA asked Ms. Nouri to eliminate the small 0.5022 acre lot and come back to the BZA in December. The request was tabled until the December 8, 2021 meeting.

The BZA will also hear a request by Dollar General on Cleveland Road to allow a higher sign than allowed by code.

LIAISON

Jim continues to work with Mark and the Local 4201 representative on negotiations of the new Collective Bargaining Agreement.

J. Herbert Construction says the new meeting room will be under roof this week. It is unknown at this time as to when the building will be completed.

FIRE DEPARTMENT

Fire Chief Mark Kozak was present and reported the following:

Mark has received the first reimbursement for the FEMA AFG 2020 grant and will be applying for the second reimbursement.

The FEMA Public Assistance Reimbursement Program has been completed.

The Ohio EMS Grant reimbursement has been approved and is being processed

Mark will submit the FEMA AFG2021 grant this month

Mark continues working with Matt and Jim on the Fee Schedule for fire code review for new construction plans.

An executive session at the end of the meeting was requested to discuss the CBA negotiations.

Engine 2418's engine problems were created by a faulty exhaust brake. The exhaust brake is disconnected to analyze engine problems, so it took 2 different shops to figure out that it was the exhaust brake causing the problems. In any event, the exhaust brake has been replaced and everything is good. Mark is still planning on using #2418 minimally until the new fire truck arrives.

A motion by Vince Coia, seconded by Hank Gibson to the credit application for W.W. Williams. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

NEW BUSINESS **TRUSTEES**

Vince said he received a call from the owner of the mobile home park on 59. There is a contractor doing work on an adjoining property at all hours and also the silt from the work is running straight into her storm drains. Vince has talked with them. Jim said he also received calls and the county has been notified.

FISCAL OFFICER

RES # 21-150 A motion by Hank Gibson, seconded by Vince Coia to approve POs and BCs as listed:

Item	PO#	Amount	Vendor	Purpose	Fund
A	15-2021	207.18	BC	Dillon's withholding refund	Road
B	379-2021	3,635.56	Chase Card Serv	Recycling mailer	General
C	380-2021	500.00	Kozma Electric	Repairs	Fire
D	381-2021	3,000.00	FYDA Freightliner	Fire truck repairs	Fire
E	382-2021	3,500.00	WW Williams	Fire truck repairs	Fire
F	383-2021	250.00	Myers Appliance	Appliance repair	Fire
G	385-2021	600.00	Howell Rescue Sys	Batteries for fans/extrication equip	Fire
H	386-2021	18,964.06	Middlefield Bank	Fire Truck loan	Fire
I	387-2021	2,000.00	O'Reilly Auto Parts	Parts	Road
J	388-2021	500.00	Quick Service Welding	Repairs	Road
K	389-2021	1,000.00	Robeck Fluid Power	Hydraulic fluid	Road
L	390-2021	1,800.00	CTMS	Battery backup	General
M	391-2021	1,500.00	Chase	Advertising	General
N	392-2021	2,000.00	Copy Ohio Newspaper	Advertising	General
O	393-2021	1,000.00	Kayline	Supplies	fire

R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were sent to the Trustees and department heads in Excel format.

A recent power outage caused the phones to go down in the Fire Dept. Gail spoke with CTMS regarding certain equipment that isn't on battery backup. They recommend fixing that issue to protect the equipment from the power outages.

A motion by Hank Gibson, seconded by Vince Coia to approve CTMS provide and install a better battery backup in the phone closet. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Pursuant to R.C 121.22(g) Executive Session was requested to discuss Collective Bargaining Agreement Negotiations.

A motion by Vince Coia, seconded by Hank Gibson to suspend Regular session at 7:59 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to enter into Executive session at 7:59 pm. Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Mark Kozak, Jim DiPaola.

A motion by Hank Gibson, seconded by Vince Coia to close Executive session at 9:06 pm. Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Hank Gibson, seconded by Vince Coia to re-enter into Regular session at 9:06 pm. Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

Roll call showed the following present: Trustees Vince Coia, Hank Gibson, Fiscal Officer Gail Pittman, Mark Kozak, Jim DiPaola.

The purpose of the Executive Session was to discuss Collective Bargaining Agreement Negotiations.

A motion by Vince Coia, seconded by Hank Gibson to the authorize the Road Department to use the Veterans Day holiday hours on the day after Thanksgiving for 2021. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to the authorize Jon to use the November 11, 2021 Veterans Day holiday hours on Friday, November 12, 2021. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 9:16 pm. R/C: Mr. Coia, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE