

RAVENNA TOWNSHIP BOARD OF TRUSTEES MINUTES OF REGULAR MEETING OF MAY 18, 2021

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on May 18, 2021. Trustee Hank Gibson called the meeting to order at 7:04 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Road Superintendent Ray Taylor, and Asst. Fiscal Officer Jon Summers. Fire Chief Mark Kozak was absent, and Firefighter Dyer attended for him. In the audience were Chris Artz, James & Bernie Lighton, Paul Williams, Sherry Hall, John and Diana Stewart.

A motion by Vince Coia, seconded by Hank Gibson to rescind the mask mandate for fully vaccinated individuals on township property effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

AUDIENCE

James and Bernie Lighton asked for an update on the streetlights in the Breakneck Creek neighborhood. Jim gave an update as discussed with the Prosecutor. The trustees were given a letter from Matthew and Elizabeth Carney. Bernie asked about inspection of the retention pond and indicated that there might be future flooding issues. Ray mentioned the thing she referenced was something the builder put up. James spoke about the history of his purchase and that the streetlights were included in the agreement. He confirmed that he believes the issue is now a contract dispute. Jim stated that at the time the development was put in, there was no zoning requirement from the township that streetlights were required for a development. Mr. Polichena requested a lighting district for the neighborhood and the township approved the creation.

Sherry Hall spoke regarding the streetlights as well. She doesn't remember having streetlights listed as a selling point for her property. She didn't realize that she was paying for streetlights until a few years ago. She really doesn't want the streetlights. She purchased the property because of the underground utilities and thinks there is plenty of lights from all the porch lights.

Diana Stewart requested that the township vacate the property at the dead end section of Sumner and Henderson. They would like to purchase it as it sits between their two parcels and they've maintained it for years. Vince discussed the vacating process and Pat asked Jim to get the information ready for approval at the next meeting.

REGULAR BUSINESS

The approval of minutes from the meeting held on May 4, 2021 was tabled until the next meeting.

Hank announced the correspondence book was available in the Fiscal Office for public viewing during normal business hours.

A motion by Vince Coia, seconded by Pat Artz to approve payroll warrants for May 21, 2021 in the amount of \$36,751.73 and other warrants in the amount of \$53,216.30 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

BID OPENING

The bids for the 2021 Forest Ridge Resurfacing Project were opened and read. Perrin Asphalt was the apparent low bidder coming in at \$95,158.50. The other bids were as follows : Ronyak Paving - \$106,615.00; Chagrin Valley Paving - \$100,158.50; The Shelly Co. - \$134,470.00; Barbicas Construction Co - \$102,410.00; and NES Corp - \$104,030.95. Ray said he would deliver the bids to the County Engineer's office and then to the Prosecutor for review and approval. The bid will be awarded at the next meeting.

OLD BUSINESS:

TRUSTEES

Hank talked about the recent developments regarding the language in the subdivision regulations with Regional Planning. Jim gave an update regarding the changes since the last discussion.

The trustees discussed the Health Department letter received regarding the Bryn Mawr septic failure issue as well as the sewer issue in the Chinn development.

FISCAL OFFICER

None.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Ray was present and reported the following:

The roadside mower needs the two rear tires replaced. Tyres International quoted \$1,489. Vince asked Ray to get a couple of other quotes. Ray said the road side has already been around the township for the first mowing.

There is a collapsed culvert on Rose/Woodlawn that the road crew will be replacing.

Repair work is still being done on Hidden Brook. There are three catch basins left to repair/replace.

Ray discussed the speed bumps with the trustees and the recommendations received from both the county engineer's and the prosecutor's offices.

A motion by Vince Coia, seconded by Pat Artz to authorize the purchase of speed bumps and signs from Municipal Signs as presented, not to exceed \$4,600. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

It was agreed that letters go out to all the safety services regarding the installation of the speed bumps prior to their installation. Vince has offered to hand deliver the letters so that they do not get lost or delayed in the mail.

GRANDVIEW CEMETERY

There were three cremations in the past two weeks.

The columbariums have been installed and the selling prices need to be determined. The trustees asked Ray to obtain prices from neighboring cemeteries that also have columbariums.

ZONING DEPARTMENT

Zoning Inspector Jim DiPaola was present and reported the following:

The BZA met May 12th and granted a conditional use request by Douglas & Jaclyn Wilson to operate a motor vehicle repair facility at 2753 SR 59.

The Zoning Commission will meet May 19, 2021 to discuss Zoning Code updates.

Jim met with Asst. Prosecutor Brett Bencze and discussed the Lighting District issue, the motorcycle club issue and a property that has a lien on it that's being looked at for foreclosure.

Jim is working on various properties having zoning violations.

LIAISON

Jim has requested J Bowers to give a cost estimate for an emergency generator for the new meeting room building.

Kozma Electric has been scheduled to come disconnect the aged fuel delivery system and install an on/off delivery system.

FIRE DEPARTMENT

Fire Chief Mark Kozak was absent and Jim DiPaola reported the following:

The FEMA Public Assistance Reimbursement Program is closed out and we should be receiving the 25% match from the State.

The FEMA AFG 2018 and 2019 Grants are waiting to be closed out.

Firefighter McClay requested a medical LOA until 8/11/21 and Firefighter R. Barnhart has requested a LOA until 11/1/21.

RES # 21-062 A motion by Hank Gibson, seconded by Vince Coia to approve the leave of absences for both Firefighter McClay (through 8/11/21) and Firefighter R Barnhart (through 11/2/21). R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Mark and Firefighter Myers will be at the pre-construction meeting in Columbus for the new tanker on May 19, 2021 and May20, 2021.

The preventative maintenance on engine 2413's fire pump has been completed.

Tanker 2418 had a problem with the battery and has been repaired.

NEW BUSINESS

TRUSTEES

None.

FISCAL OFFICER

RES # 21-063 A motion by Hank Gibson, seconded by Pat Artz to approve PO's as BCs as listed:

- a. PO #229-2021 in the amount of \$800.00 to Coia Sales for parts and repairs from the Road fund
- b. PO #230-2021 in the amount of \$800.00 to Coia Sales for parts and repairs from the Fire fund

R/C: Mr. Coia, abstain; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

RES # 21-064 A motion by Hank Gibson, seconded by Pat Artz to approve PO's as BCs as listed:

- c. PO #248-2021 in the amount of \$1,000.00 to UH Corporate Health for physicals from the Fire fund
- d. PO #249-2021 in the amount of \$500.00 to Myers Appliance Service & Sales for dishwasher from the Fire fund
- e. T&N PO #250-2021 in the amount of \$2,267.60 to City of Ravenna for asphalt work on Sample Ave from the General fund
- f. PO #253-2021 in the amount of \$1,000.00 to F&S Automotive for tow and misc from the Fire fund.
- g. PO #254-2021 in the amount of \$325.00 to Levinson's Uniforms for Dyer dress uniform from the Fire fund
- h. PO #255-2021 in the amount or \$500.00 to Accountability Source for accountability command bboards for fire truck from the Fire fund
- i. PO #256-2021 in the amount of \$2,000.00 to CTMS for IT Services from the General fund
- j. PO #257-2021 in the amount of \$500.00 to Montigney's for supplies from the Grandview fund
- k. PO #258-2021 in the amount of \$2,000.00 to Tyres International for tires from the Road Fund
- l. PO #259-2021 in the amount of \$800.00 to Chase Card Services for replacement printer from the General fund.
- m. PO #260-2021 in the amount of \$1,720.00 to Brandon Heating & Air Conditioning for repairs and contract from the General fund.
- n. PO #261-2021 in the amount of \$2,000.00 to Chad Murdock, Atty for legal services from the General fund.
- o. PO #262-2021 in the amount of \$500.00 to Walmart for supplies from the General fund.
- p. PO #263-2021 in the amount of \$800.00 to Copley Ohio Newspapers for ads from the Road fund.
- q. PO #264-2021 in the amount of \$4,500.00 to Ullman Oil Co for fuel from the Road fund.
- r. PO #265-2021 in the amount of \$4,500.00 to Ullman Oil Co for fuel from the Fire fund.
- s. PO #266-2021 in the amount of \$800.00 to Kozma Electric for repairs from the General fund.

R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

Financial reports were sent to the Trustees and department heads in Excel format.

RES # 21-065 A motion by Vince Coia, seconded by Pat Artz to deny the hardship request as submitted through Life Force and send the account to the Attorney General for collection. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 8:52 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE