

RAVENNA TOWNSHIP BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING OF JUNE 23, 2020

The Ravenna Township Board of Trustees met in Special Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on June 23, 2020. Trustee Vince Coia called the meeting to order at 5:00 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, and Fire Chief Mark Kozak.

The purpose of this meeting is to discuss and approve resolutions related to Coronavirus Relief Funding. The trustees will also approve any necessary purchase orders and payments.

RESOLUTION # 20-056 Coronavirus Relief Fund

The Board of Trustees of Ravenna Township, Portage County, Ohio met at a special session, on the 23rd day of June 2020, at 6115 S. Spring St., Ravenna Township, Portage County, Ohio with the following members present: Henry T. Gibson, Vince Coia, and Pat Artz
Vince Coia moved the adoption of the following resolution:

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Ravenna Township is requesting its share of funds from the Portage County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved that the Board of Trustees of Ravenna Township affirms that all funds received from the Portage County Coronavirus Relief Distribution Fund pursuant to HB 481 be expended only to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Ravenna Township's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with HB 481, be it resolved by the Board of Trustees of Ravenna Township that the Ravenna Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Ravenna Township's local coronavirus relief fund to the Portage County Treasurer;**
- (2) On or before December 28, 2020, pay the balance of any money in the Ravenna Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and**
- (3) Provide any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.**

Pat Artz seconded the motion and roll being called on the question of its adoption. The vote was as follows: R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RESOLUTION #20-057

Vince Coia moved the adoption of the following resolution:

WHEREAS, the Board is eligible to receive restricted funds from the Coronavirus Relief Fund pursuant to HB 481.

WHEREAS, the Funds will be received with restrictions to be used only for specific purposes as directed in Federal Guidance.

WHEREAS, HB 481 requires a specific fund be established to receive these funds and demonstrate compliance with Federal and State laws.

NOW THEREFORE BE IT RESOLVED, Ravenna Township Trustees resolve to establish a new special revenue fund #2903 named **Local Coronavirus Relief Fund**.

Pat Artz seconded the motion and the roll call on the question of its adoption. The vote was as follows: R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The trustees received the estimate from Robert Romea Roofing to install foam roofing and foam insulation in the fire bay for a grand total of \$47,800.00. The largest portion of the project will be paid with NOPEC Funds.

RES #20-058 Motion by Vince Coia, seconded by Pat Artz, to approve estimate from Robert Romea and authorize work to be performed in accordance with estimate. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

RES #20-059 Motion by Vince Coia, seconded by Hank T. Gibson to approve the following purchase orders:

PO #282-2020 in the amount of \$24,000.00 to Robert Romea Roofing for roofing from the General Fund

PO #283-2020 in the amount of \$23,800.00 to Robert Romea Roofing from with \$12,198.00 from the General Fund and \$11,602.00 from the Capital Fund

ADJOURNMENT

A motion by Vince Coia, seconded by Pat Artz, to adjourn the meeting at 5:39 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion Passed.

ATTEST:

CHAIR

TRUSTEE

FISCAL OFFICER

TRUSTEE