

**RAVENNA TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES OF REGULAR MEETING OF JANUARY 30, 2018**

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The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on January 30, 2018. Trustee Vince Coia called the meeting to order at 7:00 P.M.

Roll call showed the following present: Trustees Vince Coia, Pat Artz, Hank Gibson, Fiscal Officer Gail Pittman, Zoning Inspector Jim DiPaola, Fire Chief Mark Kozak, Road Superintendent Ray Taylor and Assistant Fiscal Officer Jon Summers. The audience consisted of Dave Yost, Jack Giulitto and Diane Smith.

**REGULAR BUSINESS**

A motion by Hank Gibson, seconded by Pat Artz to approve the minutes of the Regular Meeting of January 16, 2018. R/C: Mr. Coia, abstain; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Vince announced the correspondence book was present and available for public viewing.

A motion by Vince Coia, seconded by Hank Gibson to approve payroll warrants for February 2, 2018 in the amount of \$43,613.55 and other warrants in the amount of \$18,835.03 with warrants over \$1,000.00 being read aloud for approval. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**AUDIENCE**

No comments

**OLD BUSINESS:**

**TRUSTEES**

**RES #18-018** A motion by Vince Coia, seconded by Pat Artz to certify the 2018 Township Road Mileage at 27.073 miles. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

There was a lengthy discussion on the fee schedule and rules and regulations for the Grandview Cemetery. Modifications for clarity on both were agreed upon.

**RES #18-019** A motion by Pat Artz, seconded by Hank Gibson to approve the adjusted Grandview Memorial Cemetery Schedule of Rates and Fees as noted in the discussions. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**RES #18-020** A motion by Pat Artz, seconded by Hank Gibson to approve the adjusted Grandview Memorial Cemetery Rules and Regulations as noted in the discussions. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**RES #18-021** A motion by Pat Artz, seconded by Hank Gibson to approve and accept the charged resident rate of \$800.00 as payment in full to Sollberger (a non-resident) for the burial in January 2018. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

There has been a lot transfer from Wanetta Keiper to Gail L. Reneau. The documents have been received from the attorney for the Estate of Wanetta Keiper via Steve Colecchi.

Ray presented three quotes he received for the placement of a building structure on a pad at Grandview. The Trustees questioned whether the building should be purchased before the replacement of the mausoleum roof. Ray said he was unable to effectively care for the cemetery without being able to store the necessary tools there. Both the building and the roof need done, but

he has pricing on the building now and will present quotes on the roof when he receives them back from vendors.

A motion by Pat Artz, seconded by Hank Gibson to accept the quote from Carolina Carports, Inc. for a 24' X 26' building at a price of \$8,662.50. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**RES #18-022** A motion by Hank Gibson, seconded by Vince Coia to approve PO # 99-2018 to Carolina Carports Inc. for \$8,700.00 for the cemetery building. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Gail said that after interviewing the cemetery clerk candidates with the Trustees, she would recommend hiring Sarah Lund-Goldstein for the position.

**RES #18-023** A motion by Hank Gibson, seconded by Vince Coia to hire Sarah Lund-Goldstein as the Grandview Cemetery Clerk, pending the drug screen, at a rate of \$11.00/hour effective ASAP. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

### **FISCAL OFFICER**

Gail finished the year-end closing of the UAN system and financial reports have been uploaded to the Auditor of State web site.

We received the 2% discount (\$711.22) on the Workers' Comp premium for paying the full amount at the beginning of the year.

The Budget Commission sent an email regarding the failure to agree on an alternate formula for the distribution of local government funds. They said the townships would need to request a hearing if they wanted input in their decision.

A motion by Vince Coia, seconded by Hank Gibson to request a hearing with the Budget Commission for determining the formula for use in calculating the distribution of local government funds. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

### **DEPARTMENTAL REPORTS**

#### **ROAD DEPARTMENT**

*Road Superintendent Ray Taylor reported the following:*

Nothing on road to report this week.

#### **ZONING DEPARTMENT**

*Zoning Inspector Jim DiPaola reported the following:*

The Zoning Commission will meet on February 21, 2018 to update the Zoning Code.

Dominic Ciano, 5393 McCormick Road, received a certified letter from the Army Corps of Engineers dated January 10, 2018 advising Mr. Ciano that he is still in violation of Federal statutes regarding his dumping in the wetland area. Mr. Ciano is still in violation with Ravenna Township.

James Curby has filed an appeal in Common Pleas Court on the BZA's denial of his application to operate an amusement based game business in Ravenna Township.

Jim presented the 2017 Zoning Report.

#### **FIRE DEPARTMENT**

*Fire Chief Mark Kozak was present and reported the following:*

Mark has received the uniform bill from Levinson's for Firefighter Bennet. It was ordered in October, it was received in January. Mantua has stated they would pay for the uniform, so Mark will take it to their Fire Chief.

A motion by Hank Gibson, seconded by Vince Coia to decline the payment of uniform to Levinson's in the amount of \$191.99 for resigned Firefighter Bennett. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

Mark continues to work on the grant applications which are due this week.

Firefighter Welch has tendered his resignation and the Chief had a new part time firefighter he would like to hire.

**RES #18-024** A motion by Hank Gibson, seconded by Vince Coia to accept the resignation of Firefighter Michael Welch effective immediately. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**RES #18-025** A motion by Vince Coia, seconded by Hank Gibson to hire Joshua White to Part Time FF/EMT Basic at a rate of \$10.82/hour pending physical, drug screen and back ground check. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

The dishwasher in the Fire kitchen has died, Mark requested the purchase of a new one.

A motion by Hank Gibson, seconded by Pat Artz to authorize the purchase of a dishwasher for the Fire Department not to exceed the cost of \$400.00. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

## **NEW BUSINESS**

### **TRUSTEES**

Vince was approached by a local person asking about the 2<sup>nd</sup> lot at Grandview Cemetery. He was inquiring whether he might be able to lease the land for agricultural purposes. Vince said he would discuss that with the prosecutor.

### **FISCAL OFFICER**

**RES # 18-026** A motion by Vince Coia, seconded by Hank Gibson to approve the following PO's and BC's

- a. PO #98-2018 for \$220.00 to Chase Card Services for drug license renewal from the EMS 2281 fund

Financial reports were distributed to the Trustees and department heads in Excel spreadsheets.

Employee reviews will be done at the next meeting

### **ADJOURNMENT**

A motion by Vince Coia, seconded by Hank Gibson to adjourn the meeting at 8:35 pm. R/C: Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Vince Coia, seconded by Hank Gibson to reopen the meeting at 8:39 pm for the purpose of approving the warrant for the new Grandview Cemetery building. The building takes 10 weeks to order, Ray needs a down payment to order it. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

A motion by Pat Artz, seconded by Vince Coia to approve warrant #19463 in the amount of \$1,300.00 to Carolina Carports Inc. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

**ADJOURNMENT**

A motion by Vince Coia, seconded by Pat Artz to adjourn the meeting at 9:00 pm. R/C: Mr. Coia, yes; Mrs. Artz, yes; and Mr. Gibson, yes. Motion Passed.

ATTEST:

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TRUSTEE CHAIR

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE