

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on September 7, 2010. The meeting was called to order at 7:00 P.M. by Chairman Pat Artz. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola.

A motion by Hank T. Gibson, seconded by Vince Coia to approve the minutes of the August 17, 2010 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed. Mrs. Artz announced that the Correspondence Book was available for viewing. The financial reports were viewed by the Trustees from the August 17, 2010 meeting and found to be in order.

A motion by Hank T. Gibson, seconded by Vince Coia to approve payroll (August 27, 2010 & September 10, 2010) in the amount of \$79,176.05 and vouchers of September 7, 2010 in the amount of \$22,667.58 with vouchers over \$1,000.00 being read for approval. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

A motion by Pat Artz, seconded by Vince Coia to notify Michael Gillan of 6112 Spring Street that the Township is not interested in purchasing his property adjacent to the township garage in the amount of \$85,000.00 due to the economic climate and two (2) levies being brought to the voters. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

FISCAL OFFICER

A motion by Pat Artz, seconded by Hank T. Gibson to write-off the following EMS accounts GRIJAM01 (R) \$125.00 and COLJAM01 (R) \$570.00 due to financial hardship; the residents have submitted paperwork attesting to the hardship. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to refund the following EMS account due to overpayment KALWIN \$78.30. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to write-off the following EMS account TURRIC (R) \$125.00 due to being deceased with no estate or assets. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to send the following EMS accounts to Capital Recovery for collection due to LifeForce being unable to collect: VANMAR (R) \$1,610.00; WILDON 02 (N) \$507.00; QUEPAU (R) \$570.00; SCHCHR (R) \$470.00; SPISHE (R) \$15.66; OSCCAT01 (N) \$570.00; MELKEN (R) \$470.00; METMAR02 (R) \$67.68; BAIMIT01 (R) \$570.00; BOESAN02 (R) \$66.36; DAYTAR (N) \$94.00; DUKDEN (R) \$43.95; HANJUD (N) \$75.00; HARJOH05 (R) \$570.00; HILELA01 (N) \$470.00 and LEAHOW01 (R) \$570.00. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

A motion by Pat Artz, seconded by Hank T. Gibson to open and approve a PO in the amount of \$1,098.44 to Quality IP for Dell OptiPlex 380 Desktop Computer 2GB; Dell Laser Printer and cartridge. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to schedule the fall drop off for October 16, 2010; 8:00 a.m., to 12:00 noon at the road garage facility.

A motion by Pat Artz, seconded by Vince Coia to open and approve a PO in the amount of \$2,400.00 to R & R Sanitation this includes six (6) dumpsters two of these may be used in neighborhoods if needed. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Stan contacted Portage Solid Waste and they will deliver a dumpster for the collection of metals and tires; this is usually no charge as they get to keep the scrap for money.

Trustee Artz expressed an idea for the Township to place signs "your tax dollars at work" on the dumpsters for the drop off to bring awareness to residents what the township uses their money for. Trustee Gibson and Coia thought that would be a great idea if it was allowed, and Trustee Artz said she would contact the Prosecutor for approval and if it was allowed she would order the signs.

Stan stated seasonal employee Christopher Hudson has left to return to school; he was a good worker and pleasant employee, they wish him well.

Vince Coia raised the subject that he has been hearing Kauffman Tire may not be the cheapest place to purchase tires, make sure when searching for tires etc., to always compare before the purchase. Also Trustee Coia stated if the road department gets called by a tow company to assist at a scene to

clean up glass or other materials after an accident, that it is not our responsibility, it is the tow company.

Stan indicated he would not respond to a call of this nature.

FIRE DEPARTMENT

Vince Coia inquired about this contract between Brady Lake Village and Ravenna Township for EMS coverage commencing September 1, 2010 for one (1) year in the amount of \$11,200.00 annually (\$2,800.00 quarterly). This contract is not being submitted with an increase of any kind and the Trustees agree some kind of increase should be implemented before they sign it. Chief Bosso indicated he would build in an increase and resubmit at the next meeting.

A motion by Hank T. Gibson, seconded by Vince Coia to hire Damien King as part-time FF/EMT Basic at an hourly rate of \$10.00 per hour with a one (1) year probation period. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to open and approve a PO in the amount not to exceed \$1,200.00 to BoundTree Medical for the replacement of two (2) MDI full body vacuum mattresses. These are integral to the trauma support mission and are worn beyond repair. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

ZONING DEPARTMENT

Inspector advised the Board they have collected \$829.00 in fees and issued seven (7) zoning certificates. Also he has advised the high grass located at Ash and Wall Street and Ash and Spring Street has been mowed.

A motion by Pat Artz, seconded by Vince Coia to declare 5834 State Route 14 belonging to Fred Sanders; parcel #29-332-00-00-015-001 a nuisance because the property owner failed to obtain a zoning certificate for the construction of an accessory building. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Vince Coia, seconded by Hank T. Gibson to declare 5639 State Route 14 owned by Bruce Johnson; Parcel #29-333-00-00-023-000; mortgaged by Sun Trust, be declared a nuisance and proceed under ORC Code 505.87 to have the nuisance abated. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

NEW BUSINESS **TRUSTEES**

A contract was submitted on behalf of B&C Communications for costs relative to maintenance of the tower sites once FireCom is disbanded; the amount was \$6,900.00 annually but the contract was very vague and the Trustees had questions, such as what if service calls are needed after hours what is the hourly rate, along with some other concerns, the Board asked to table this until they can get answers to their concerns and questions.

A motion by Hank T. Gibson, seconded by Vince Coia to advertise with Record Courier for the Road Superintendent position. Placement of the ad shall be placed September 12th and September 19th with applications being submitted no later than 12:00 noon on Monday, September 20, 2010. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, no. Motion passed.

Trustee Artz asked if Stan could apply and the other Board members replied yes. Vince Coia explained if no applicant is qualified it would be possible to continue with Stan.

FISCAL OFFICER

A motion by Pat Artz, seconded by Vince Coia to approve the August 2010 bank reconciliations as submitted by the Fiscal Officer. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

The Fiscal Officer advised we are in receipt of an estate check in the amount of \$40,313.70 from the estates of John Hulak (\$15,700.38) and Betty Chlysta (\$25,311.22).

A motion by Pat Artz, seconded by Hank T. Gibson to accept payment in the amount of \$181.00 from Attorney William Simon for EMS account KELAMA (Amanda Kelley) total owed is \$362.00. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to write-off \$181.00 for EMS account KELAMA (Amanda Kelley) loss date of 9-28-2006, settlement in the amount of \$181.00 has been accepted as full and final payment. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to adjourn the meeting at 9:04 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE