

**PUBLIC HEARING TO REVIEW/ACCEPT/REJECT THE PROPOSED ZONING AMMENDMENTS
SUBMITTED BY THE ZONING COMMISSION PREVIOUSLY APPROVED BY REGIONAL PLANNING**

The Public Hearing was opened to the public at 6:30 p.m., by Trustee Pat Artz with the following members present: Trustee Artz, Gibson and Coia; Fiscal Officer Rich and Zoning Inspector Jim DiPaola. No one was present in the audience for the Public Hearing.

A motion by Vince Coia, seconded by Pat Artz to approve and accept the amendments and additions as presented: the addition of Chapter 14 Wind and Solar Energy and the updates to the table of contents; update to Appendix A and the addition of Appendix B. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to adjourn the Public Hearing at 6:36 p.m., Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

REGULAR MEETING OCTOBER 19, 2010

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on October 19, 2010. The meeting was called to order at 6:54 P.M. by Chairman Pat Artz. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Shannon Paulus, Reverend Derrick Kendrick of 3850 Payne Avenue and Attorney Murdock was present in the audience.

A motion by Pat Artz, seconded by Vince Coia to approve the minutes of the October 6, 2010 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mrs. Artz announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the October 6, 2010 meeting and found to be in order.

A motion by Pat Artz, seconded by Vince Coia to approve payroll (October 22, 2010) in the amount of \$37,472.08 (this includes cash-out of FireCom employees and Sally Zaher \$5,774.20) with vouchers in the amount of \$7,638.15 from October 1 through October 14, 2010 and vouchers over \$1,000.00 being read for approval. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

Shannon Paulus was present to report the progress of dismantling FireCom Center; she still needs to catalog the equipment and other duties, she reported Vasu removed the antennas located on the roof she is at the whim of the vendor's availability to complete the necessary work. Shannon advised the Board she knows of a buyer for the Spectra Com clock for \$1,200.00 and the City may be interested in purchasing the Positron Screen.

Shannon asked the Board for more time to complete the work remaining; she stated she should be able to complete this by the end of November.

A motion by Hank T. Gibson, seconded by Pat Artz to continue employment of Shannon Paulus on a part-time basis not to exceed thirty (30) hours from now until November 30, 2010. To complete the necessary work still needed in FireCom Center. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to accept the following resolution regarding the rehiring of the Dispatchers due to circumstances beyond both municipalities control:

WHEREAS per Resolution #10-335 of October 6, 2010, Fire.Com Dispatch Center was to close October 1, 2010, but, due to the unusual circumstances that were beyond the control of Ravenna Township or Ravenna City, the termination date of the Fire.Com Dispatch Center was extended to October 5, 2010 to ensure a smooth and uninterrupted transition in services for Ravenna Township residents. Employees Browne, Ferringer, Harvey and Paulus were hired on a part-time only basis to fill the needed shifts for dispatching.

WHEREAS the employees needed for this transfer, shall be re-hired on a part-time basis as needed and paid their hourly wage in addition to 40-hours of accrued sick leave as an incentive to retain their services. The following employees are Harvey, Ferringer, Browne and Paulus. This incentive to the four employees was offered because of their past dedication and service to Ravenna Township.

Pursuant to Ravenna Township Personnel Policy 6.2 they are to receive up to 120 hours of accrued vacation.

WHEREAS upon the closing of Fire.Com Dispatch Center, the City of Ravenna has verbally agreed to pay Ravenna Township for these employees hours worked beyond October 1, 2010 which was the original transfer date, and the incentive per the invoice attached to the original resolution. Total amount requested reimbursement from the City is \$2,870.71

Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to not act on recommendations of the Pafers study as written and to not commit any additional funds, however to continue with the sub-committee(s) and to work towards blending of services. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

A motion by Pat Artz seconded by Hank T. Gibson to authorize the Fiscal Officer to sign on behalf of Ravenna Township the Small Claim Complaint prepared by Attorney Murdock as requested in resolution #10-329 minutes September 21, 2010 against former employee FF Chris McCormack to collect \$120.00 that was erroneously paid him and discovered after his termination of employment with Ravenna Township. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz seconded by Vince Coia to write-off the following EMS account due to being deceased with no estate or assets: DORLIN \$570.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz seconded by Vince Coia to send the following EMS accounts to Capital Recovery for collection: ENDCHR \$74.57 and KEASHE \$570.00. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to refund the following EMS accounts due to overpayment: ANDRUS \$7.00; United Healthcare (VIAJAM) \$29.50 and BILTOM \$403.56. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Stan reported that the drop off last week was not a very productive turn out, however the dumpsters placed in the allotments was a success, and they were cleaned up and filled. Leaf pick-up started and chipping is complete. Stan will begin to prepare the equipment for salting and inclement weather. Stan presented the Board with a few different scenarios to be able to retain employment in 2011 due to his retiring December 31, 2009; also presented were some concessions for Assistant Road Supervisor Jim Rhinehart to retire and be reemployed after the first of the year. The Board perused the concessions and thanked Stan for information, however they would need some time to examine the information provided and their intent is to interview applicants that submitted applications/resumes for the Road Superintendant position before making any decisions. Trustee Gibson will contact the other Trustees with times and applicants.

FIRE DEPARTMENT

A motion by Hank T. Gibson, seconded by Vince Coia to accept the unexpected and abrupt resignation of Don Bryant as a part-time FF/EMT – I, due to other employment, effective October 19, 2010. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to approve and open a PO in the amount of \$774.00 to Nightengale-Allen Medical for replacement CPAP supplies: five size 5 masks; five size six masks and 20 nebulizers. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to accept the generous donation of a brand new surplus water pump by Township resident Richard Kunka of 6600 Peck Road (330-296-8069). Mr. Kunka purchased the unit at an auction and wanted to donate it to Ravenna Township if it could be utilized. The donated pump will be retrofitted to grass fire truck #2417, which will increase this vehicles pumping capacity. The existing motor/pump on #2417 will be used to repair one of the positive pressure vent fans that are currently out of service. All work will be performed by on-duty personnel. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Pat Artz to enter into a contract between Ravenna Township and Randolph Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$2,785.71

annual/\$696.43 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to enter into a contract between Ravenna Township and Village of Brady Lake for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$2,785.71 annual/\$696.43 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to enter into a contract between Ravenna Township and Paris Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$2,785.71 annual/\$696.43 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to enter into a contract between Ravenna Township and Deerfield Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$2,785.71 annual/\$696.43 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to enter into a contract between Ravenna Township and Edinburg Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$2,785.71 annual/\$696.43 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to enter into a contract between Ravenna Township and Brimfield Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$1,660.71 annual/\$415.18 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd

quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to enter into a contract between Ravenna Township and Palmyra Township for the purpose of the Radio System User Fee Agreement: Term of the agreement is upon the date of the agreement being executed by the parties and continue until December 31, 2012 at which time this agreement shall terminate, unless the parties by mutual written agreement voluntarily resolve to extend the agreement for an additional term or terms; the total amount of annual user fee due Ravenna Township being the amount of \$1,660.71 annual/\$415.18 quarterly paid in quarterly installments with the dates of each installment being due on or before March 31st for 1st quarter; June 30th for 2nd quarter; September 30th for 3rd quarter and December 31st for 4th quarter installment. (the amount of the user fee payable for the balance of year 2010 will be prorated based upon the number of days from signing of this agreement through the end of 2010. The parties agree that the prorated amount for 2010 shall be paid on or before December 31, 2010). Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to approve and open a PO in the amount of \$1,153.08 to EMP = Emergency Medical Protocol not to exceed \$1,200.00 for the purchase of six (6) jackets for part-time fire employees. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to approve and open a PO in the amount of \$3,890.00 to Hummel Construction for renovations at the Fire Department to coincide with renovations to relocate the Assistant Chief's office upstairs for the occupying of the Zoning and Fiscal Office that FireCom previously occupied. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

ZONING DEPARTMENT

The Inspector informed the Board of a possibility of obtaining a CEDS grant for water and sewer for State Route 59; in collaboration with other municipalities, he will be submitting information for the applicant process.

Jim is waiting on the Spring Street property owner Michael Thomas to obtain a deed and sign over the property to the Township; he has until November 1, 2010.

Inspector advised he is working with Bob Helmling to demolish the property on Hill Street, if it can't be demolished right away, he may just have the sewer capped until demolition process can be completed.

NEW BUSINESS

TRUSTEES

Trustee Coia informed the Board he had received a quote from Ohio Edison relating to a request from resident(s) in the Timber Run Development asking for a light pole at the entrance of the development it is very dark at the entrance; Ohio Edison indicated the price to have it installed is \$2,463.69, with a monthly amount for the ESIP thereafter. The Trustees asked if this could be funded the Fiscal Officer asked to wait to see the outcome of the levies, it is only a few weeks away and if they do not pass or one fails it will become a needs vs. would like to have.

A motion by Pat Artz, seconded by Hank T. Gibson to suspend the regular meeting at 7:06 p.m., to pursuant to R.C. 121.22(G) to discuss employment matters and discussion with Attorney relative to the part-time union negotiations. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to close Executive Session at 7:31 p.m., Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Roll call showed the following present: Trustees Artz, Gibson and Coia; Fiscal Officer Rich and Attorney Murdock. Due to other obligations the Attorney asked if he could discuss at the beginning of the meeting, therefore Executive Session was first order up.

The purpose of Executive Session was pursuant to R.C. 121.22(G) to discuss employment matters and discussion with Attorney relative to the part-time union negotiations.

A motion by Hank T. Gibson, seconded by Vince Coia to appoint Jim DiPaola to conduct a pre-disciplinary conference for alleged allegations of misuse of sick leave. Roll call: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

There was no new business brought up by the Fiscal officer at this time.

AUDIENCE

Reverend Kendrick was present to discuss his property on Blake Avenue he purchased through Sheriff Sale in August 2009. He previously advised the Board he smelled natural gas and had to call the gas company to cap the gas line (he was not charged) he has special assessments on his tax bill for the sewer and wants the Township to reimburse him for the money assessed. The Inspector revealed that the Township hired a Contractor in 2005, to tear down the structure and it was his responsibility to obtain permits and to properly tear down the property; the Township acknowledges that the Inspector should have overseen the demolition or at least check to assure the proper permits were obtained. The Board advised him they have been notified by the Assistant Prosecutor the Township is not liable as they hired a contractor to perform the work. The Board advised him to hire a lawyer to sort it out in court. Reverend Kendrick stated he would do just that.

A motion by Pat Artz, seconded by hank t. Gibson to adjourn the meeting at 9:02 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE