

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Administrative Office's, 6115 Spring Street, Ravenna, Ohio, on November 3, 2009. The meeting was called to order at 10:00 A.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola.

A motion by Robert Cherry, seconded by Pat Artz to approve the minutes of the regular meeting of October 20, 2009 and the notes from the special meeting of October 26, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

The financial reports were viewed by the Trustees from the October 20, 2009 meeting and found to be in order.

#### **ACCOUNTING RESOLUTIONS**

A motion by Robert Cherry seconded by Hank T. Gibson to approve payroll (November 6, 2009) in the amount of \$45,742.78 and vouchers in the amount of \$37,630.00 (October 26, 2009) R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

#### **OLD BUSINESS**

##### **TRUSTEES**

A motion by Robert Cherry, seconded by Hank T. Gibson to terminate coverage of VFIS sick and accidental insurance provided through Love Insurance for part-time firefighters. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$700.00 to Love Insurance for the coverage of September 23, 2009 to November 30, 2009 for the VFIS insurance coverage of part-time FF's. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

Tabled from the October 20, 2009 meeting was the real property donation of 6286 Hill Street, the following action was taken:

A motion by Robert Cherry, seconded by Pat Artz to accept the real property donation by the estate of Twila Scott (Estate) of the property located at 6286 Hill Street; parcel #29-308-20-00-009-00; titled to Twila Scott. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson authorizing Jerry Cross to sell the property once the property is transferred into the township's possession. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

#### **OLD BUSINESS**

##### **FISCAL OFFICER**

Approved at the last meeting of October 20, 2009 resolution #09-288 the EMS account DUDJAM02 in the amount of \$570.00 was approved to forward to in-house collections, it was discovered that this patient has filed bankruptcy, therefore; resolution #09-288 is rescinded. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to write off the following EMS account DUDJAM02 \$570.00 due to the patient filing bankruptcy. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

#### **DEPARTMENTAL REPORTS**

##### **ROAD DEPARTMENT**

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$556.92 to Kauffman Tire for balancing, rotation and tires for Stan's Chevy pick-up truck. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to allow the Road Department to work their regular shift on the Veterans Day holiday and to have November 27th, 2009 the day after Thanksgiving off in it's place. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

## **FIRE DEPARTMENT**

Chief Bosso explained the pumper truck that was involved in the accident on October 7<sup>th</sup>, 2009 should be completed this week, Chief Bosso indicated he would have the truck inspected to determine it has been restored to satisfaction and safety standards before taking possession, Chief Bosso inquired that the insurance check that was originally sent to Ravenna Township be endorsed over to Dean's Truck Body. The Trustees agreed this would be satisfactory as the check is for the exact amount of the repairs \$12, 780.01.

## **ZONING DEPARTMENT**

A motion by Pat Artz, seconded by Hank T. Gibson to declare the below listed addresses' a nuisance and need to obtain administrative warrants, they are as follows:

- 4575 Hayes Road; parcel #29-317-00-00-010-000; Coulbourne
- 3174 State Route 59 Rowan; parcel #29-343-00-00-009-000
- 6364 Woodlawn, Nelson; 29-344-10-00-005-000; admin warrant request
- 6368 Woodlawn, Nelson; parcel #29-344-10-00-004-000; admin warrant request
- Lot #72 Bayberry Knoll; WS Homes; parcel #29-364-20-00-069-000
- 3344 State Route 59, Nelson parcel #29-307-10-00-008-000
- 6381 Spring Street, Thomas; parcel #29-308-20-00-040-000; admin warrant request
- 3359 State Route 59, Nelson; parcel #29-308-20-00-165-000
- Vacant Lot State Route 59, Ravenna Auto Body; parcel #29-307-00-00-002-000

R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

Jim advised the board he was going to afford Dale Thomas, On-Line Motors located on State Route 59 a little more time to apply to Zoning Appeals for a conditional usage permit which was never requested with prior owners, if he fails to apply, Jim will proceed with citing.

## **NEW BUSINESS**

### **TRUSTEES**

A motion by Robert Cherry, seconded by Hank T. Gibson to approve enrollment through Mutual of Omaha for The Board has elected to offer basic term life and AD & D coverage through Mutual of Omaha; coverage would begin December 1, 2009 with guaranteed rates until 12-01-2011 and consist of a benefit of \$50,000.00 for Life and \$50,000 for AD&D coverage. This benefit will be available to all full-time employees and all part-time employees who earn over \$10,000.00 in annual wages. This is predicated on the prior year's earnings. The policy will not be available to part-time employees that have earned less than \$10,000 in annual wages over the prior year. There is an opportunity for eligible employees to purchase addition term life insurance, \$50,000 guaranteed issued and up to a max of \$250,000 term with medical underwriting. The Mutual of Omaha policy has also removed the AD&D on the job limitation. Under Anthem, the AD&D policy was only valid if the death or dismemberment happens off the job. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$6000.00/\$245.13 to Mutual Of Omaha for basic term life and AD & D coverage effective December 1, 2009 through December 1, 2011. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to approve the new Anthem 90/70 plan for the medical and dental portion of benefits (\$175,000.00 annual/\$12,782.03 monthly/dental \$1,414.42 monthly) with employees contributing according to their coverage commencing December 1, 2009 through November 1, 2010. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to approve and open a PO in the amount of \$175,000.00 to Anthem BCBS for medical, dental benefits, effective December 1, 2009 through November 1, 2010. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

**NEW BUSINESS**  
**FISCAL OFFICER**

A motion by Hank T. Gibson, seconded by Robert Cherry to approve October 2009 bank reconciliation as submitted by the Fiscal Officer. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to change the first payroll date from January 1, 2010 to Monday, January 4, 2010 the request is due to the federal reserve bank where the money is distributed is closed as a Federal Holiday. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to authorize the Fiscal Officer to record on part-time FF's pay stubs working holiday hours as an hourly rate and not holiday rate, part-time FF's do not work the same holidays and do not accrue a holiday bank therefore when you pay them the line item identified as holiday makes a negative appear in this bank. This is effective with the November 6, 2009 payroll. The payroll sheets will identify the hours as holiday and the rate. R/C: Trustee Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

**AUDIENCE**

There was no audience members present.

A motion by Robert Cherry, seconded by Hank T. Gibson to adjourn the meeting at 11:34 a.m. R/C: Trustee, Cherry, yes; Gibson, yes; Artz, yes. Motion passed.

ATTEST:

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CHAIRMAN

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
FISCAL OFFICER

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TRUSTEE