

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on November 17, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Trustee elect Vince Coia and Mr. Clyde Watson of Cuyahoga Falls were also present.

A motion by Robert Cherry, seconded by Pat Artz to approve the minutes of the November 3, 2009 regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the November 3, 2009 meeting.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve payroll (November 20, 2009) in the amount of \$34,315.95 and vouchers in the amount of \$19,397.34 (November 16, 2009) with vouchers over \$1,000.00 being read for approval. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

There was no old business brought up by the board at this time.

CLERK

A motion by Hank T. Gibson, seconded by Pat Artz to request from the EMS account MOSJAN in the amount of \$100.00 provide three months of recent bank statements or the most recent tax returns to determine if they qualify for the request to write-off due to financial hardship; A letter will be sent from the Fiscal Officer's Office requesting these items be sent before the Board decides to grant the financial hardship. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

ROAD DEPARTMENT

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of 622.40 to Signs and Blanks for the purchase of ten (10) slow children at play signs. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Trustee Gibson expressed his approval for the removal process of a mobile trailer at the location on Garfield, it was a success and the area looks much better.

A motion by Robert Cherry, seconded by Hank T. Gibson to open and approve a PO in the amount of \$987.66 to Portage County Engineer for center line striping on Dawley Road. This was previously approved as part of the 2009 Chip and Seal project Po #99-2009 approved July 21, 2009, the PO was deleted inadvertently after the initial invoice was paid. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

FIRE DEPARTMENT

A motion by Hank T. Gibson, seconded by Robert Cherry to approve and open a PO in the amount of \$544.40 to Deans Truck Body, Inc. for an alignment for #2414; Trustee Gibson verbally approved this as it was an emergency. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson seconded by Robert Cherry to approve and open a PO in the amount of \$2,417.95 for six (6) tires for #2414 to Wingfoot Commercial Tire Systems, LLC. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to approve and open a PO in the amount of \$575.66 to Boundtree for EMS supplies. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to open and approve a PO in the amount of \$1,035.00 to ACS FireHouse Software for annual licensing of data collection and reporting software. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to approve and open a PO in the amount of \$626.10 to Haines & Company Inc. for street guide updates for the second half of 2009. This concludes the 2009 obligation. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to approve and open a PO for Ravenna Township's obligation of Phase II of the Portage Area Fire/EMS Research and study committee aka PAFERS; the township's obligation is \$4,605.00 due in March 2010. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Chief Bosso advised and invited the Board of the swearing in of Kenneth Blubaugh to full-time and the three (3) new part time FF's; this will take place at the Fire House on December 1, 2009 with Judge Oswick officiating.

Chief Bosso updated the Board on transitioning the remaining clients of FireCom and Ravenna Township's calls to Trumball 911 dispatch. Steve was confident of the service and positive about the centers ability to acquire the remaining clients, he did not detect any opposition and believes the township needs to move forward with the conversion in phases utilizing the 120 day window termination clause in the contract, smaller departments will go first and Ravenna Township being last; Steve advised there are many little areas and issues that need to be worked on to make this an amiable transition, He will work with Mike Dolhancryk Director of Trumball 911 and Tim Paulus, Chief of Palmyra to enforce a timeline, things to consider are three (3) different ways to routed, radio to radio, microwave link or phone lines, also to be considered is the 911 calls need to be routed which involve Trumball's EMA Director and John Barber, EMA Director.

A motion by Pat Artz, seconded by Hank T. Gibson to advise all FireCom clients they have 120 days from January 1, 2010 to terminate their contracts with Ravenna Township and to find alternatives for their municipalities dispatching. Notification will be sent with first quarter 2010 invoices. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to provide notification to Trumball 911 Dispatch Center that Ravenna Township will become a client during a phasing in process for dispatching service at a rate of \$15.00 per call. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

ZONING DEPARTMENT

Jim stated the Rosenjack property is still in court, and no progress has been made as of this date; the sink hole located at a foreclosed house in Timber Run has been fixed by the bank after many attempts to have fixed previously.

NEW BUSINESS

TRUSTEES

A motion by Pat Artz, seconded by Robert Cherry to select the township's choice for representation in the Farm Service Agency (FSA) Committee: nominees are James R. Eskridge or Linda Rufener; Ravenna Township's selection is James R. Eskridge. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

FISCAL OFFICER

The Fiscal Officer advised the Trustees of the intent to purchase a new Hewlett Packard 3180 Inkjet Plain paper fax machine \$129.98 and a task chair with adjustable arms for the Administrative Assistant's desk \$87.99. Total \$217.97. A PO is not required as the amount is under \$499.99.

AUDIENCE

Mr. Clyde Watson of Cuyahoga Falls was present to inquire why there is a four (4) way stop at Lois and Marchinn? He wanted to know when and why it was like this. He drives this route daily and it does not seem to comply with any traffic control laws. He is requesting it be removed to make Lois a straight away onto Brady Lake Road. Trustee Cherry, stated he has a real problem with a non-resident making a traffic change request; he is not willing to change the traffic pattern at this location; Trustee Artz also expressed the same opinion but did state if he were to obtain a petition of the residents it could be reevaluated at a later time, however it would have to be the residents to request this pattern change.

EXECUTIVE SESSION

Pursuant to R.C. 121.22(G) Trustee Artz requested Executive Session to discuss employment matters.

A motion by Pat Artz, seconded by Hank T. Gibson to suspend the regular meeting to enter into Executive Session at 8:00 p.m., the purpose was to discuss employment matters.

Roll Call showed the following present: Trustee Gibson, Cherry and Artz; Fiscal Officer Rich; Stan Zdanczewski and Trustee elect Vince Coia.

A motion by Hank T. Gibson seconded by Robert Cherry to close Executive Session at 8:16 p.m., the purpose of Executive Session was to discuss employment matters.

Roll Call showed the following present: Trustee Gibson, Cherry, Artz; Fiscal Officer Rich; Stan Zdanczewski and Trustee elect Vince Coia.

A motion by Robert Cherry, seconded by Hank T. Gibson to adjourn the meeting at 8:22 P.M. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE