

The Ravenna Township Board of Trustees met in Regular Session at 705 Oakwood Street; room #107; Ravenna, Ohio, on March 3, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. The Pledge of Allegiance was observed by all present. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Steve Bosso and Jim DiPaola. Bob Walker and Diane Smith were also present.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve the minutes of the February 17, 2009 regular meeting and the insurance work session of February 25, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the February 17, 2009 meeting.

A motion by Robert Cherry, seconded by Pat Artz to approve payroll (February 27, 2009) in the amount of \$33,140.33 and vouchers (February 4 – 27, 2009) in the amount of \$121,523.86 for a total of \$154,664.19. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

OLD BUSINESS:

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to assign the supporting documents pertaining to the part-time firefighters grievance from Chairman Robert Cherry to Attorney Chad Murdock for representation. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

FISCAL OFFICER

A motion by Robert Cherry, seconded by Hank T. Gibson to refund the following EMS accounts due to overpayment: GARROB01 \$64.60; EVAWIL \$126.66 and YOSAC \$52.00. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to write-off the following EMS reports SCHCEC01 (deceased) \$462.00 and DEIEDW \$178.91. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Pat Artz to send the following EMS accounts to in-house collection, due to LifeForce being unable to collect: HARJON \$247.90; VANJES \$570.00; LEWJOH01 \$420.00; SHIMAR01 \$462.00; WAGDAN \$570.00; FEDLEI \$570.00; ELALAR \$570.00; BOYWIL \$470.00; DELSIE \$470.00; WESTOM \$470.00; STAALI \$470.00; YOUNIC \$740.00; CHAJOH02 \$163.78; DOWRAC \$470.00; COPCAS \$570.00; DAVEDW \$470.00; KISCHR \$570.00; SPIVIC \$570.00 and REIRAN \$570.00;

A motion by Robert Cherry, seconded by Pat Artz to accept the bank reconciliation as submitted by Fiscal Officer Rich for February 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

DEPARTEMENTAL REPORTS

ROAD DEPARTMENT

No one was present for the road department; however Trustee Artz wanted to express appreciation by Bill Wisnewski; he and Dr. Calfee travel the township roads during inclement weather and base schools closings according to township roads, he stated they are always well maintained and he wanted to convey his gratitude, he stated he would write a letter to that effect.

FIRE DEPARTMENT

A motion by Hank T. Gibson, seconded by Robert Cherry to open and approve a PO in the amount of \$2,923.03 to F & S Automotive for replacement of the diesel fuel tank, sending unit, gaskets and labor for engine #2414; this includes the cost of towing from the fire station. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Fire Chief Steve Bosso arranged Judge Oswick to attend the meeting to administer the Oath of Office to Sally Zaher to officially welcome her into the full-time ranks of the Fire Fighters, effective March 1, 2009. Sally replaces Adam Ripley and was next on the official list according to test scores previously taken. Judge Oswick explained she was honored to be a part of this ceremony. Steve expressed his department is extremely busy; they had a working active fire recently and several fatalities.

Trustee Gibson expressed he has noticed that overtime within FireCom has been low, however he noticed the previous payroll overtime was elevated; Fire Chief Bosso stated a full-time employee, Jen Ferringer had been out due to surgery and her shifts were being covered, also part-timer Cindy Gray is not up to speed as of yet on training, however she would be very soon and the overtime will be reduced. Trustee Gibson expressed that a comparable effort needs to be made to reduce overtime, just because FireCom has been alleviated from the fire department's budget, it is still a burden on the general fund.

ZONING DEPARTMENT

Jim submitted a letter to the board from Big Brothers & Sisters of Portage County that they except unwanted, running or non-running cars, trucks, and vans; they will have these unwanted vehicles picked up within three (3) days or less and there is no charge to the donor. Donors need to have the keys and a clear title; vehicle donations are tax deductible. This is a solution to residents who have these items and can't dispose of properly.

Also Jim submitted a timeline of the completion of the new zoning book bi-laws; the timeline is as follows: zoning commission- March 10, 2009; Regional Planning – April 8, 2009; back to zoning commission – April 14, 2009; Trustees approval May 2009; back to Trustees May 19, 2009 to adopt as amended and if all of the above passes, it becomes law June 19, 2009.

Also, the property belonging to Charlie Clegg of 6263 Hill Street demolished his structure on his own; Jim stated the property was in compliance and looked good.

Chairman Cherry was in receipt of information relating to property 3129 State Route 59 belonging to Linda Rosenjack; parcel #29-344-00-00-004-000, this property has been a problem and issue previously, Robert Cherry instructed the Zoning Inspector to act accordingly to become compliant, no more chances just proceed with court etc.

NEW BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to accept participation in the ODOT purchase of sodium chloride (rock salt) for 2009-2010 winter season. Estimated tonnage is 1000. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry seconded by Hank T. Gibson to approve and open a PO in the amount not to exceed \$750.00 to Adams Mason Crematory for an indigent burial of Joseph A. Barbara; deceased February 12, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Pat Artz to open and approve a PO in the amount not to exceed \$4,500.00 for a contract with Quality IP for a managed IT Agreement; to include inventory and audit; managed IT and Endpoint Security for 10 workstations \$17.00 each; remote control and support; patch management; proactive maintenance & management. Agreement beginning upon acceptance and concluding in one (1) year March 3, 2010. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to approve and open a PO in the amount of \$1,168.81 to USA Mobility there was a discrepancy in the bill back in October and it has now been rectified. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Pat Artz, seconded by Robert Cherry to suspend the regular meeting at 7:42 p.m., to enter into Executive Session. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

The purpose of executive session is to discuss the contract request from Spillman for payment for services for 2007 and 2008 and to discuss a personnel request.

A motion by Robert Cherry, seconded by Pat Artz to close executive session at 8:46 p.m. and return to the regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Roll call showed the following present: Trustees Cherry, Gibson, Artz; Fiscal Officer Rich and Fire Chief Bosso and Assistant Fire Chief Morgan.

The purpose of executive session is to discuss the contract request from Spillman for payment for services for 2007 and 2008 and to discuss a personnel request.

A motion by Hank T. Gibson, seconded by Pat Artz to disapprove Mike Goodwin's request to cash out 144 hours of holiday pay due to a financial hardship. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Discussed was the invoice relating to Spillman Technologies; this is being tabled until a suitable conclusion can be determined; Trustee Gibson is going to speak to Chris Meduri relating to this matter.

FISCAL OFFICER

A motion, by Robert Cherry, seconded by Hank T. Gibson to authorize Fiscal Officer Rich the zoning vehicle on March 18, 2009 for attendance at an OPERS seminar. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Pat Artz to authorize an advance in the amount of \$35,000.00 from the general fund #1000 to #2111 fire fund, currently the fire fund is \$5,039.99; the first draw is not expected until the last week in March, if this transfer is not needed it won't be made. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry and seconded by Pat Artz to adjourn the meeting at 8:46 P.M. Roll call: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

ATTEST:

CHAIRMAN

VICE CHAIRMAN

FISCAL OFFICER

TRUSTEE