

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on January 20, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Don Ebner the representative of AFLAC was present to request a meeting with the fire department to introduce this product to see if anyone would be interested in applying for this benefit.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve the regular minutes of January 6, 2009 and the January 13, 2009 emergency meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes. Motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the January 6, 2009 meeting and found to be in order.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve payroll (January 16, 2009) in the amount of \$34,500.96 there were no vouchers at this time. R/C: Mr. Cherry, yes; Mr. Gibson, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

There was no old business brought up by the board at this time.

FISCAL OFFICER

A motion by Robert Cherry, seconded by Hank T. Gibson to write-off the following EMS accounts due to LifeForce being unable to collect: PERLAR03 \$570.00; HARJEF01 \$470.00 and TURWIL (deceased) \$235.06. R/C: Mr. Cherry, yes; Mr. Gibson, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to send the following to in-house collections due to LifeForce not being able to collect: HAYJOS \$470.00; SLASAM \$1,824.00; HUNCOR \$740.00; DUFLYL \$234.23; KINGAR \$570.00; WILBRI \$470.00 and CAMMIN \$470.00.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Stan reported that Concorde would not begin building the new trucks until February 1, 2009, hopefully they would be ready by the end of the month. Stan reported all things are going smooth in his department, right now it is mainly road maintenance depending on the weather.

FIRE DEPARTMENT

Steve wanted to compliment the township roads, he stated they are well maintained and with the abundance of auto accidents due to inclement weather getting to the accidents was easier due to the up keep of the roads.

Steve Bosso requested approval for financial support from the township to the Portage Area Fire & EMS Research Study (PAFERSC) committee, who will be entering into an agreement with John D. Preuer and Associates to provide a detailed study into regional/consolidation of fire and EMS of area municipalities. Based on per capita, Ravenna Township's portion ranges from \$7,371.00 to \$8,393.00 and is dependant on one community's participation. Currently, all indications are that the lower amount would be the township's share.

Trustee Gibson was not in favor of this; he stated that this was just a study; Chief Bosso stated that certain elements of the study need to be looked at and evaluated based on the different municipalities resources and needs; Trustee Cherry stated that this was an integral step to combine into a fire district. A grant was sought after, however it was not granted to our area. Trustee Cherry and Gibson requested this be tabled until the next meeting.

A motion by Hank T. Gibson, seconded by Robert Cherry to approve a PO in the amount of \$723.17 to Spillman Technologies for licensing, maintenance and updates for the computer aided dispatch software for Firecom. R/C: Trustee Cherry, yes, Trustee Gibson, yes. Motion passed.

However, Chief Bosso was asking for a Po in the amount of \$17, 356.00 for a contract until March 1st 2009. After this date the option will be paying \$160.00 per hour for services or enter into another annual agreement for approximately \$9,000.00. The company will accept monthly payments of \$723.17 for twenty four (24) months. The trustees are requesting counsel look at the contract to determine the validity.

A motion by Hank T. Gibson, seconded by Robert Cherry to promote Sally Zaher the official candidate from the promotional list from the part-time ranks to full-time to replace Adam Ripley, effective March 1, 2009. Her starting wage would be \$12.18 per hour for the first six months; thereafter \$13.26 per hour and \$14.54 upon successful completion of the first year.

ZONING DEPARTMENT

Jim reported that the final draft of the zoning code is being printed and is hopeful that it will be adopted and in March to begin enforcement.

A motion by Robert Cherry, seconded by Hank T. Gibson to declare the old Cannon Image Runner 1600; MQS18070 – 10878912 copier surplus and to donate it to the Gospel Mission Church on Spruce Street free of charge. R/C: Trustee Gibson, yes; Trustee Cherry, yes. Motion passed.

NEW BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to suspend the regular meeting to enter into executive session at 7:34 P.M. R/C: Trustee Gibson, yes; Trustee Cherry, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to return to the regular meeting at 8:15 p.m. R/C: Trustee Gibson, yes; Trustee Cherry, yes. Motion passed.

Roll Call showed the following present: Trustees: Cherry, Gibson; Fiscal Officer Rich and Chief Bosso.

The reason for Executive Session was to discuss personnel matters.

A motion by Robert Cherry, seconded by Hank T. Gibson to authorize the township’s retained counsel Attorney Chad Murdock to write a letter to Holly Smith stating she is requested to return to work as of January 30th 2009, her first shift would be Sunday, February 1st. The letter will state that she is to have all requirements met (these will be included in the letter) by this time frame. Also the trustees request that she will be restricted from utilizing any vacation or holiday time for time off for a period of six (6) months. This will be reevaluated after this time frame. She will also only be allowed to use only sick hours she has accumulated, she will not be granted LWOP. R/C: Trustee Gibson, yes; Trustee Cherry, yes. Motion passed.

FISCAL OFFICER

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$877.50 to Quality IP, LLC for on-site work; invoice #401709. R/C: Trustee Gibson, yes; Trustee Cherry, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to adjourn the regular meeting at 8:19 p.m., R/C: Trustee Cherry, yes; Trustee Gibson, yes. Motion passed.

ATTEST:

CHAIRMAN

VICE CHAIR

FISCAL OFFICER

TRUSTEE