

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on February 17, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Steve Bosso and Jim DiPaola. There were no residents in attendance.

A motion by Robert Cherry, seconded by Pat Artz to approve the minutes of the February 3, 2009 regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the February 3, 2009 meeting.

A motion by Robert Cherry, seconded Pat Artz to approve payroll in the amount of \$50,017.89 there were no vouchers at this time. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

OLD BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Pat Artz to approve and open a PO in the amount of \$3,127.50 to Quality IP for technical assistance from December 29th through January 26, 2009. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

FISCAL OFFICER

There was no old business brought up at this time.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

There was no one present from the road department.

FIRE DEPARTMENT

A motion by Pat Artz, seconded by Hank T. Gibson to approve and open a PO in the amount of \$565.00 to Quick Copy Print for the purchase of 500 run reports. This will be expended from the EMS account. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Pat Artz, seconded by Robert Cherry to approve the proposed resolution allowing the billing of an EMS user fee for some non-transport medical calls. Life Force billing would incorporate this into their existing service. The Fire Chief shall determine which non-transport calls to bill and they are but not limited to; non-transport after evaluation at a motor vehicle accident and multiple lift assists of same patient in a 24-hour span. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Robert Cherry seconded by Hank T. Gibson to declare township property tag #0962 Amana microwave being used by FireCom center is no longer useable and has been replaced. R/C: Robert Cherry, yes; Pat Artz, yes; Hank T. Gibson, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to declare three (3) recliner chairs property of the township surplus and in depleted condition. R/C: Robert Cherry, yes; Pat Artz, yes; Hank T. Gibson, yes. Motion passed.

ZONING DEPARTMENT

Jim stated his computer needs to be upgraded, after an initial quote it was recommended by the trustees that he shop for a new computer that will accommodate zone pro and other necessary programs. Jim will look for a computer and bring an amount back to the trustees.

NEW BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to adopt the Family & Medical Leave Policy as submitted and written by Attorney Chad Murdock, to be in compliance with the provisions set forth in the Family & Medical Leave Act of 1993. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to adopt the Sexual Harassment Policy section 8.1.1 as written and submitted by Attorney Chad Murdock this is an addendum to the current policy 8.1. This policy will have to be agreed upon by the labor management committee after the adoption from the trustees. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed

FISCAL OFFICER

A motion by Robert Cherry, seconded by Pat Artz to transfer \$10,000.00 from #1000 general fund to #2181 zoning fund; balance was \$927.01. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$77,911.93 to Bureau of Workers Compensation/Frank Gates for 2009 premiums. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Robert Cherry, seconded by Pat Artz to declare the following items a surplus (these items were in the supply cabinet and we no longer have the printers or a need for these items):

two (2) Hp ink cartridge #49 tricolor/two (2) HP inkjet printer cartridges #15; two (2) tri-color #23; HP inkjet print cartridge; one (1) #17 tri-color HP ink jet print cartridge; one (1) #29 black HP inkjet print cartridge; one (1) black remanufactured ink cartridge for Lex 1970; three (3) Canon GPR – 8 toner; one (1) hp scan jet XPA; scanner (antenna broke off). I have contacted Willyard School to take possession of the ink cartridges. R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to adjourn the meeting at 7:50 P.M. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

ATTEST:

CHAIRMAN

VICE CHAIRMAN

FISCAL OFFICER

TRUSTEE