

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on May 19, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Pat Artz and Hank T. Gibson; Fiscal Officer Kelly Rich and Fire Chief Steve Bosso.

A motion by Robert Cherry seconded by Pat Artz to approve the minutes of the May 5, 2009 regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the May 5, 2009 meeting and found to be correct.

A motion by Robert Cherry, seconded by Pat Artz to approve payroll (May 22, 2009) in the amount of \$33,955.30 and vouchers (May 11, 2009) in the amount of \$31,405.08. Roll call: Mr. Cherry, yes; Mr. Gibson; yes; Mrs. Artz, yes. The motion passed.

OLD BUSINESS

Trustee Gibson requested a discussion relative to the leave for the Fire Department: currently the procedure has been each year January 1st, each full time fire fighter is granted there leave hours which amounts to 144 vacation hours; 240 holiday hours; sick leave accrues and rolls from one year to the next with a maximum cap of 1000, however, vacation and holiday hours are required to be used or they forfeit any excess at year end. The entire board is in agreement that vacation should be on an accrual basis upon anniversary dates and not calendar dates. The situation has arose that an employee has requested 72 hours of vacation, however she has only been reemployed as February 1, 2009, therefore she would only have accrued 33.24 hours although as past practice and at the advice of counsel she was to obtain all of her hours at the time of her reemployment as the other full time fire fighters. Her pay stub reflected she had 120 hours available. The Trustees wrote a letter to the Fiscal Officer requesting this employee is not to be paid for hours she requested off and only paid for the hours she would have accumulated since her return to employment, the Fiscal Officer complied and this employee's pay was short; the Trustees agree that her supervisor (Steve) should discuss this with her and implement this new procedure. The Trustees agree that the hours should not be given up-front. They will take their chances with the grievance procedure if the union chooses this course of action.

It is also stated that Tierney and Steve are required to determine once an employee requests vacation that they have the time accrued.

The board instructed Steve to discontinue writing the policy relative to the above mentioned leave changes. The board is having a work session on May 28, 2009 with Attorney Chad Murdock for the purpose of labor negotiations and this will be discussed further at this time.

FISCAL OFFICER

There was no old business brought up by the Fiscal Officer at this time.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

There was no one present from the road department.

FIRE DEPARTMENT

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$725.00 to Pro Air Midwest for annual maintenance and air quality sampling on the breathing-air compressor and cascade system. Roll call: Mr. Cherry, yes; Mr. Gibson; yes; Mrs. Artz, yes. The motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to remove Cindy Gray from the payroll, she has resigned, although she did not successfully complete her probationary period. Roll call: Mr. Cherry, yes; Mr. Gibson; yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$525.00 to Triad Fire Apparatus for annul pump testing. Roll call: Mr. Cherry, yes; Mr. Gibson; yes; Mrs. Artz, yes. The motion passed.

Steve reported that the new computers previously approved will be delivered May 20, 2009. Steve will be traveling to Iowa soon for inspection of the new med squad, after that the tentative delivery time is June.

Lastly, Steve stated that Paul McClintock a part-time FF will be scheduling hours; Steve spoke highly of this employee and is glad to have him back among the fire department.

ZONING DEPARTMENT

There was no one present from the Zoning Department

NEW BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to approve as submitted the 2009 Memorandum of Agreement for the Storm Water program to include a PO in the amount of \$2,781.00 for the NPDES Phase II Permit Fees and annual Discharge fees. Roll call: Mr. Cherry, yes; Mr. Gibson; yes; Mrs. Artz, yes. The motion passed.

The Trustees were asked to show support and appoint Larry Solak their choice for representation to the Portage County 911 technical advisory committee to serve from this date forward until the committee has concluded its duties. After consideration, the Trustees chose not to support this appointee and to not make a selection at this time.

FISCAL OFFICER

There was no new business brought up by the Fiscal Officer at this time.

A motion by Robert Cherry, seconded by Hank T. Gibson to adjourn the meeting at 8:19 P.M., R/C: Mr. Cherry, yes; Mrs. Artz, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

VICE CHAIRMAN

FISCAL OFFICER

TRUSTEE