

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on June 16, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Rich Rufener showed up late into the meeting.

A motion by Robert Cherry, seconded by Pat Artz to approve the minutes of the June 3, 2009 regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the June 3, 2009 meeting and found to be in order.

A motion by Robert Cherry, seconded by Pat Artz to approve payroll (June 19, 2009) in the amount of \$35,428.46 and vouchers in the amount of \$41,505.32 from June 16, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

### **OLD BUSINESS:**

#### **TRUSTEES**

Trustee Gibson requested a discussion pertinent to Equal Employment Opportunity Commission training course for sexual harassment in the work place and utilization of the Advent of Violence in the workplace training program relative to a grievance settlement; Chief Bosso stated he has been in contact with EOC for information; Trustee Cherry emphasized we can not wait much longer therefore if the state can not assist with this training we need to take the next step and contact Kent State or other facility for information relating to this subject matter. Chief Bosso stated he thought we could have training between now and July; we will be the lead as other fire departments need to complete this material.

#### **FISCAL OFFICER**

There was nothing brought up by the Fiscal Officer at this time.

### **DEPARTMENTAL REPORTS**

#### **ROAD DEPARTMENT**

A motion by Robert Cherry, seconded by Pat Artz to approve and open a PO in the amount of \$1,194.00 to B & C Communications for installation of two radios for the two (2) new Chevy 5500 trucks. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Stan updated the Trustees on projects his department is undergoing; they have been grinding roads but the possibility of rain may slow this down for a few days. They have mowed the ball field and completed the ditch work before the chip and seal begins.

#### **FIRE DEPARTMENT**

A motion by Robert Cherry, seconded by Pat Artz to approve the emergency PO #81-2009 to Kauffman Tire verbally authorized by Trustee Gibson and Cherry in the amount of \$559.48 for truck #2411 it was in need of tires. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to accept the findings by the Fiscal Officer for Holly Smith relating to the grievance settlement concerning her request for vacation leave that was disapproved by the Trustees as she did not have accrued time on the books, tentatively the Fiscal Officer has determined she is negative 11.87 in her compensatory bank; the Trustees agree to move the amount of -11.87 from her vacation bank to offset the negative hours to bring her comp bank to zero. Currently she has 86.76 vacation hours on the books, after the clearing of the negative comp bank -11.87, the Fiscal Officer will issue a separate check for vacation hours not paid for pay period of April 26 through May 9, 2009 in the amount of 38.24 (\$232.03) and pay period May 10, through May 23, 2009 and 24 vacation hours (\$377.28) that was previously denied her. This will leave her with 12.13 vacation hours for the remainder of the year. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Chief Bosso announced Sally Zaher and Pepper have successfully passed and is now certified as a K9 Search and Rescue Specialist with Type I FEMA Disaster Dog the highest distinction bestowed upon a K9 team. Sally is the only certified K9 handler from Ohio assigned to Task Force I and the only firefighter K9 handler in the State of Ohio.

Tentatively the new medic unit will be delivered next Tuesday but won't be in service until July due to mandated drivers training and a showing at the Chiefs' convention in Sandusky, Ohio. There is new safety factors incorporated into this new unit for the safety of our personnel; all are eagerly awaiting its delivery.

**ZONING DEPARTMENT**

A motion by Robert Cherry, seconded by Pat Artz to adopt the new zoning code update as submitted by the Zoning Commission to include the new zoning fees pending approval by the Prosecutor’s Office; tentative service date is July 16, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed. The fees are as listed:

**RAVENNA TOWNSHIP ZONING FEE SCHEDULE**

EFFECTIVE July 16, 2009

**RESIDENTIAL**

New Single Family Dwelling.....	\$ 100.00
New Two Family Dwelling.....	\$ 200.00
New Multifamily Dwelling.....	\$ 300.00 + \$ 15.00 for each unit over 3
Residential Addition/Alteration.....	\$ 75.00
Garage/Accessory Structure.....	\$ 75.00
Pools: Above Ground & Below Ground.....	\$ 50.00
Outdoor Furnace.....	\$ 50.00
Home Occupation.....	\$ 50.00
Residential Demolition.....	\$ 50.00

**Commercial**

New Commercial Structure.....	\$ 150.00 + \$ 0.02 Sq. Ft.
Commercial Alteration/Addition/Accessory Structure.....	\$ 150.00 + \$ 0.02 Sq. Ft.
Commercial Demolition.....	\$ 75.00

**Industrial**

New Industrial Structure.....	\$ 200.00 + \$ 0.02 Sq. Ft.
Industrial Alteration/Addition/Accessory Structure.....	\$ 200.00 + \$ 0.02 Sq. Ft.
Industrial Demolition.....	\$100.00

**Wireless Communications**

Facilities / Tower.....	\$ 200.00
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**Temporary Events**

Entertainment Events Open To The Public.....	\$ 50.00 per event
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**Change In Use**

Change in use, no new construction.....	\$ 50.00 + \$ 0.02 Sq. Ft.
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**Signs**

Permanent, 50 Sq. Ft. and Less.....	\$ 75.00
Permanent, more than 50 Sq. Ft.....	\$ 100.00
Temporary/Special Event.....	\$ 25.00 per event
Off Premise Sign (Billboard).....	\$200.00

**Applications**

Zoning Amendment.....	\$ 300.00
Site Plan Review.....	\$300.00
Zoning Variance.....	\$ 200.00
Zoning Appeal.....	\$ 200.00
Conditional Use.....	\$ 200.00

A motion by Robert Cherry, seconded by Pat Artz to close the Zoning Office for the week of July 8<sup>th</sup> through July 12, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Jim updated the Trustees that M&M Trailer Park located on Dawley Road has begun demolition of junk trailers and Jim granted an extension till July 1st since significant progress has been showed.

**NEW BUSINESS**

There was no new business brought up by the Board at this time.

**FISCAL OFFICER**

A motion by Robert Cherry, seconded by Pat Artz to set the budget hearing for 6:30 p.m. prior to the regular scheduled meeting on July 7, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

**AUDIENCE**

Rich Rufener arrived late, but he wanted to express his appreciation to the Board and the Zoning Commission Board for their dedication and also Doug McGee, he assisted and worked diligently with the Commission Board; Mr. Rufener stated it was a pleasure. He stated the book had many issues but he is confident this book supports community protection of its residents and that is what he wanted from the beginning.

A motion by Robert Cherry, seconded by Hank T. Gibson to adjourn the meeting at 7:45 P.M. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

ATTEST:

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CHAIRMAN

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE