

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on February 2, 2010. The meeting was called to order at 7:00 P.M. by Chairman Pat Artz. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. There were no residents in attendance.

A motion by Pat Artz, seconded by Hank T. Gibson to approve the minutes of the January 19, 2010, regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mrs. Artz announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the January 19, 2010 meeting and found to be in order.

A motion by Pat Artz, seconded by Hank T. Gibson to approve payroll from January 29, 2010 in the amount of \$36,139.95, and vouchers from January 28, 2010 in the amount of \$50,189.75, with vouchers over \$1,000.00 being read for approval. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

The Trustees discussed the real property donation for parcel #29-308-20-00-009-00; 6286 Hill Street titled to Twila Scott and which the Estate of Twila Scott desires to donate this property to Ravenna Township; the Trustees agreed this is not in the best interest of the Township to take possession as it has \$2,500 delinquent taxes and money is owed to NDS on behalf of Ravenna Township. Therefore no action was made by the board.

FISCAL OFFICER

The Fiscal Officer indicated to the Board they cannot place a levy on the ballot for the primary election in May 2010, due to the fact the township will be receiving money on the existing levies during the calendar year of 2011, however it can be placed on the November ballot. The Fiscal Officer provided the board with revenue and expenditures for 2009; expenditures for general fund were \$645,145.34 and Fire \$773,348.75 with revenue from property taxes being general fund \$314,647.93 and Fire Fund \$629,408.61. These were provided for the board to determine which levy would best support the interest of the township and residents, due to economic uncertainty it is going to be a struggle getting any levy passed, however over a five (5) year term, I do not foresee a renewal being the best solution for the township a replacement would generate approximately \$496,187 for the general fund and \$708,838 for the fire fund. These numbers were provided to assist the Trustees in a decision, also maybe to ask for an EMS levy to alleviate some of the burden of this service from the fire levy.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Stan requested a PO to Leppo Equipment for a trailer in the amount of \$4,750.00 and to Bobcat for a backhoe in the amount of \$46,866, after discussion, Trustee Coia asked Stan to obtain another quote to determine if we are getting the best price even though the backhoe is at state bid and is a good price he just wants to be sure there is not a lower price. This will be tabled until the next meeting.

FIRE DEPARTMENT

A motion by Pat Artz, seconded by Hank T. Gibson to enter into a one (1) year Dispatch Service Agreement between Trumbull County, Ohio and Ravenna Township with quarterly payments in the amount of \$4,700.00. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Chief Bosso, indicated Trumbull 911 would be handling our calls on April 1, 2010 if not before.

A motion by Hank T. Gibson, seconded by Pat Artz to approve and open a PO in the amount of \$7,113.64 to Dean's Auto Body for repairs to #2413; the insurance has already reimbursed the township for \$6,863.64 which is minus the \$250.00 deductible. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

ZONING DEPARTMENT

Jim provided the board his yearly report that included the amount of zoning applications (45) zoning certificates (48); BZA cases (3); ZC Resolutions (1); Regional Planning meetings (11); complaints received (43); closed complaints (26) complaints forwarded to the prosecutor (6) and complaints under title search (1).

Jim also informed the board the Rosenjack property is still in litigation.

NEW BUSINESS

TRUSTEES

A motion by Pat Artz, seconded by Vince Coia to reappoint Dominic Bellino as out PARTA Board Representative his term expires June 30, 2010, his term will begin July 1st, 2010 and expire June 30, 2013. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to appoint a Boundary and Annexation Survey Representative (BAS), the representative for Ravenna Township is Jim DiPaola. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

Mrs. Stykes submitted a letter asking for children at play sign in the area of Skeels and ditches created along Prospect Street also to have a tree cut down to prevent an obscured area where people can hide. Chairman Artz will respond to her letter and indicated the children at play sign had already been place in that with her request earlier.

Trustee Gibson brought up obtaining quotes for a spring trash pick-up; depending on the price the township will determine if it can be afforded. In 2007 the amount was \$32,842.03 with 134.1 tons/24 hauls.

Trustee Gibson stated he is going to send the semi-automatic pistol; serial number 2235229 previously belonging to the Constable to Atwells Police and Fire Equipment Co., 207 Chestnut Street, Painesville, Ohio 44077 for them to sell.

A motion by Pat Artz, seconded by Hank T. Gibson to enter into a Local Government Debt Collection Agreement with Capital Recovery Systems, Inc., for the purpose of collecting debts owed for EMS transports.

A motion by Pat Artz, seconded by Hank T. Gibson to establish a collection charge for delinquent EMS accounts sent for collection to Capital Recovery. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

WHEREAS, under a contract with the Township, Life Force Management bills customers for Township ambulance services (“EMS”) and provides limited collection on unpaid accounts;

WHEREAS, the Township has contracted with Capital Recovery Systems to provide collection of delinquent accounts after Life Force Management;

WHEREAS, Capital Recovery Systems charges a contingency fee of 33.33% on the amount collected;

WHEREAS, the Township desires to pass this fee on to delinquent accounts as a collection charge under R.C. 505.84; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Ravenna Township Trustees, Portage County, Ohio (the “Township”), resolves to add a collection charge of 33.33% of the amount owing on all delinquent EMS accounts sent to Capital Recovery System for collection under the Township/Capital Recovery System contract dated February 9, 2010. This collection charge will take effect on all accounts sent to Capital Recovery System after February 9, 2010, and will be an additional charge for EMS on such accounts only, see Resolution #07-246. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to accept the terms for:

REIMBURSING MEDICAL BILLS EXCEEDING EMPLOYMENT POLICY CAP

Whereas, the Township’s employment policy makes available for fulltime employees, including Local #4201 firefighters, and officers health insurance subject to the employee or officer paying a maximum of 10% of all out-of-pocket costs over any deductible not to exceed a per-employee, in-network cap of \$1,000, excluding co-pays;

Whereas, the Township health insurance selected for November 1, 2009 through October 31, 2010 has an in-network threshold of \$1,500/person and \$3,000/family; and

Whereas, the Township desires to pay to an employee or officer whose medical bills exceed the employment-policy cap, the \$500/person or \$2,000/family difference between the employment-policy cap and the insurance threshold.

NOW, THEREFORE, the Board of Ravenna Township Trustees resolves that:

(1) Effective January 1, 2010, for calendar year 2010, a fulltime employee or officer who submits to the fiscal officer an “explanation of benefits” from the Township’s health insurance provider that shows that such employee or officer or their respective spouse or dependants has reached or exceeded the insurance threshold, currently at \$1,500/person and \$3,000/family will be reimbursed the amount of \$500/person or \$2,000/family whichever is applicable.

(2) The fiscal officer is directed to reimburse such employee or officer as described in this Resolution with 21 days of receipt of the explanation of benefits and upon the employee or officer signing the attached receipt. (see original in resolution file). R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson, seconded Pat Artz to suspend the regular meeting at 8:25 p.m. to enter into Executive Session pursuant to R.C. 121.22(G) to discuss employment matters with Attorney Murdock. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to close Executive Session at 9:04 p.m. and return to the regular meeting. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed. Roll call showed the following present: Trustees: Gibson, Artz and Coia; Fiscal Officer Rich and Attorney Murdock.

The reason for executive session was to discuss employment matters with Attorney Murdock, pursuant to R.C. 121.22(G). R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FISCAL OFFICER

A motion by Hank T. Gibson seconded by Vince Coia to authorize a cash advance from the general fund #1000 in the amount of \$50,000.00 to the fire fund #2111; purpose is while paying bills the account went negative 10,516.45, this was a cash transfer only and did not affect the appropriations. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to accept the January bank reconciliation as submitted by the Fiscal Officer. R/C: Mrs. Artz, yes; Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to adjourn the meeting at 9:15 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mrs. Artz, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE