

The Ravenna Township Board of Trustees met in Regular Session at the Community Room located at, 705 Oakwood Street, Ravenna, Ohio, on December 7, 2010. Chairman Pat Artz called the meeting to order at 7:00 P.M. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Steve Bosso and Jim DiPaola; audience: Darrell Stevens.

A motion by Vince Coia, seconded by Hank T. Gibson to approve the minutes of the November 16, 2010 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Mrs. Artz announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the November 16, 2010 meeting and found to be in order.

A motion by Vince Coia, seconded by Hank T. Gibson to approve payroll of (December 3, 2010) in the amount of \$38,915.72, and vouchers in the amount of \$63,595.92 from November 22, through December 7, 2010, vouchers over \$1,000.00 being read for approval. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

OLD BUSINESS:

TRUSTEES

A motion by Pat Artz, seconded by Hank T. Gibson to suspend the regular meeting at 7:54 p.m., to enter into Executive Session pursuant to R.C. 121.22(G), to discuss personnel matters. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to close Executive Session and reenter the regular meeting at 8:17 p.m., R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

Roll call showed the following present: Trustees Artz; Gibson and Coia; Fiscal Officer Rich; Department Heads Chief Bosso and Jim DiPaola. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

The purpose of Executive Session was to discuss the outcome of a pre-discipline hearing, pursuant to R.C. 121.22(G).

CLERK:

A motion by Pat Artz, seconded by Vince Coia to refund the following EMS account due to overpayment: KALALB \$81.96. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to send the following EMS accounts to Capital Recovery due to LifeForce being unable to collect: ENGDAN \$312.00; FINTRE \$470.00; FITJEN \$362.00; GIBCHE \$1,610.00; HARVIR02 \$150.00; STAHER \$362.00; HARCHR02 \$640.00; HAYJOS \$470.00; KINGAR \$570.00; KRAANI \$470.00; LICDAN \$470.00; LANRAN \$362.00; LEWJOH01 \$408.00 and MARRUS \$142.71. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

No one was present from the road department; due to inclement weather.

FIRE DEPARTMENT

A motion by Hank T. Gibson, seconded by Pat Artz to open and approve a PO in the amount of \$800.00 plus s/h to Tractor Supply for the purchase of twenty (20) Royal Mat Rubber Horse Stall Mats; 4 ft x 6 ft for the mezzanine area; currently the rug is torn and beyond repair, this is a safety hazard. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to open and approve a PO not to exceed \$650.00 to Myers Appliance for the purchase of two (2) mattress and box springs for the bunkrooms. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to approve and open a PO to Air Control Products in the amount of \$424.00 for the replacement of two (2) vent fan motors, this may be purchased on the Township credit card; we have no account on file with this company. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to open and approve a PO in the amount of \$700.00 to Warren Fire Equipment for the repair of four (4) SCBA units and one (1) SBCA regulator. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to open and approve a PO in the amount of \$500.00 to The Carnegie Federal Body Company to investigate a fluid leak on the hydraulic generator on fire truck #2414. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed. Chief Bosso extended an invitation to the Board on behalf of the two-fire unions for the Christmas party on December 17, 2010.

The Board asked to table the appointing of an individual to the Volunteer Fire Fighters' Dependant Fund until Chief Bosso investigated the purpose of belonging to this fund.

ZONING DEPARTMENT

The Zoning Inspector expressed his appreciation to "B" shift for moving the Fiscal Officer's Office today during the inclement weather.

The Zoning Inspector reported that 6286 Hill Street formerly Twila Scott's property has been demolished by Helming Excavating.

A motion by Pat Artz, seconded by Hank T. Gibson to request Assistant Prosecutor Chris Meduri send a letter to Winters Construction stating he was paid for the demolition of property located at 3854 Blake Avenue and he failed to complete the entire demolition process such as capping the sanitary sewer and not obtaining demolition permits. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

Property owner Sharie Meduri (Cleveland Road) has asked for a three (3) month extension before the Township proceeds with declaring the Cleveland Road property a nuisance; however Trustee Coia and the Inspector granted a one (1) month extension before proceeding further with this property

NEW BUSINESS

TRUSTEES

A motion by Pat Artz, seconded by Hank T. Gibson to commit their support for a tire Amnesty Grant administered by the Ohio Department of Natural Resources. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to **NOT** request a hearing for Bargains & Treasures LLC Liquor License. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by, Vince Coia, seconded by Hank T. Gibson to hire Darrell Stephens under the conditions as agreed upon (see offer of employment letter) as Road Superintendant to commence December 20, 2010 with a one (1) year probationary term; at a salary rate of \$45,000.00 annual. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to have the properties located at 6651 Cleveland Road and Madelyn Smith's property located at 3173 State Route 59 appraised. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

FISCAL OFFICER

A motion by Pat Artz seconded by Vince Coia to send the following request for #2 Budget amendment for the Zoning Department. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to approve the November 2010 bank reconciliation as submitted by the Fiscal Officer. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to acknowledge the discharge of Shannon Paulus from part-time employment; her last date of employment was November 16, 2010. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO in the amount of \$4,260.00 to ComDoc for the 2011 copier contract. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Pat Artz seconded by Vince Coia to send notification to employees that December 17, 2010 will be the last payroll of 2010; the first payroll of 2011 will be posted on January 3, 2011. R/C: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to adjourn the meeting at 8:18 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE