

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on August 17, 2010. The meeting was called to order at 7:00 P.M. by Chairman Pat Artz. Roll call showed the following present: Trustees Hank T. Gibson, Pat Artz and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Robert Vair of 5645 Lakewood Road was also present in the audience along with Kathleen Clyde candidate for State Representative.

A motion by Pat Artz, seconded by Hank T. Gibson to approve the minutes of the August 3, 2010 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed. Mrs. Artz announced that the Correspondence Book was available for viewing. The financial reports were viewed by the Trustees from the August 3, 2010 meeting and found to be in order.

A motion by Vince Coia, seconded by Hank T. Gibson to approve payroll (August 13, 2010) in the amount of \$50,208.57 and vouchers in the amount of \$72,481.58 from August 17, 2010 with vouchers over \$1,000.00 being read for approval. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

**OLD BUSINESS:**  
**TRUSTEES**

A motion by Hank T. Gibson, seconded by Vince Coia to approve PO #83-2010 in the amount of 996.96 to Bissler & Sons Funeral Home & Crematory for cremation of Raymond Eugene Ward Sr. (indigent). R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, no. Motion passed.

A motion by Pat Artz, seconded by Hank T. Gibson to approve Huey O'Shields to remove and dispose of the limbs that are causing concern to the occupants of the Salvation Army; O'Shield's submitted a quote in the amount \$350.00 and Gatchel Tree Service submitted a bid of \$1,000.00; O'Shield's is authorized to perform the work provided proof of insurance is submitted and current. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

**FISCAL OFFICER**

The Fiscal Officer advised after investigation of the Indigent person Raymond E. Ward it was determined he served in the armed forces and recorded his discharge DD214; after speaking to Mark Gabriel at the cemetery we applied for a marker from Veterans Services so this will not be a cost to the Township.

A motion by Hank T. Gibson, seconded by Vince Coia to forward the following in-house collections to Capital Recovery for collection: ALLSAR \$570.00; BARMIC \$362.00; BRATER01 \$362.00; BOWWIL \$462.00; BYRDON \$462.00; BRAKEL: \$362.00; CHAPHI \$462.00; COPJAM \$650.00; CORMIC01 \$262.50; DUFLYL \$234.23; DENTON01 \$470.00; DONSTE \$570.00; DENCAR \$570.00 and DAVJON \$462.00. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to write-off the following EMS account DOBWAL \$470.00; due to filing bankruptcy. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

The Fiscal Officer provided the audit findings from the errors in preparing the payroll dating back to the beginning of 2010 for the part-time FF the total overpaid to employees was \$940.13 and the total owed to employees is \$1,187.50; this information has been submitted to the employees for review and the Fiscal Officer will determine how this will be collected and paid. Supporting documentation can be provided to employees if requested.

**DEPARTMENTAL REPORTS**

**ROAD DEPARTMENT**

Stan advised that OPWC has awarded Ravenna Township \$76,080.00 for the Issue II project on Hommon Road this project is slated for 2011.

Stan stated the County has completed the chip & seal project and the center lines will be completed soon.

Stan wants to determine how much money he has used for hot patching and maybe he can fit in a few more areas in need.

**FIRE DEPARTMENT**

A motion by Hank T. Gibson, seconded by Vince Coia to terminate employment of part-time probationary FF/Paramedic Christopher McCormack for non-compliance of his orientation process, unwillingness to follow through on an important court subpoena regarding an EMS run where child abuse was apparent, and refusal to return a phone call to the Fire Chief's Office when instructed also, he was AWOL for his shift on August 14, 2010 effective immediately. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Hank T. Gibson, seconded by Vince Coia to accept with reservations the resignation of full-time FF/Paramedic Sally Zaher, effective October 9, 2010; due to other employment. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed. The Board wishes her well and appreciates her contributions and service to Ravenna Township.

#### **ZONING DEPARTMENT**

A motion by Pat Artz, seconded by Vince Coia to appoint Mr. Robert Vair to the Ravenna Township Zoning Commission for a five (5) year term commencing August 18, 2010 through August 17, 2015. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Vince Coia, seconded by Pat Artz to declare the property located at 6246 Wall Street;#29-308-20-00-150-001; owned by Jaqueline Ferguson of 1217 S. Diamond Street, Ravenna, a nuisance and forward to the Portage County Prosecutor for enforcement of the Ravenna Township zoning code. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to declare parcel #29-344-00-00-056-000 of Wall Street; owned by Wilbert C. Gauding of 3085 Queen Road, Ravenna a nuisance and proceed under ORC 505.87 to have the high grass problem abated. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Inspector DiPaola asked the Board to demolish the property at 6286 Hill Street (Twila Scott) and cap the sewer; this is tabled until the Fire Chief inspects this property to conclude if asbestos is present to determine if it can be burned as a training session.

The Inspector provided estimates for 6381 Spring Street, property owner Michael Thomas the cost is \$9,000.00 to remove two (2) of the three (3) structures and then there is back taxes in the amount of \$8,000.00 owed. Trustee Artz wants to contact the County to see why this has not been sold for taxes before now.

The Inspector stated that the Health Department has cited 6712 & 6714 Peck Road for sewer/solid waste problems: and they will submit to the Prosecutor for enforcement.

The Inspector reported on the Blake Avenue currently belonging to Reverend Kendrick; NDS was not involved with the demolition of the structures previously occupied on this land and our records stop before the removal process began; the Fire Chief will look and see if any fires were reported on this address and advise DiPaola of his findings.

A motion by Vince Coia, seconded by Hank T. Gibson to open and approve a PO in the amount not to exceed \$1,500.00 to Manfress for drawings and cost estimates for renovating the area occupied by FireCom to relocate the Zoning Office and Fiscal Office to this area. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

#### **NEW BUSINESS**

##### **TRUSTEES**

A motion by Pat Artz, seconded by Vince Coia to accept the renewal for liability insurance with love insurance for the term August 20, 2010 through August 20, 2011. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to approve and open a PO to Love Insurance in the amount of \$22,466.00 this amount includes two (2) discounts in the amount of \$1,320.00 and \$300.00 (safety allowance) reimbursement, that I applied for. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

Bob Pittman a resident of Timber Run Development contacted Trustee Gibson to inquire how they could get a street light installed at the intersection on Timber Run and South Prospect St. There is a utility pole at the southwest corner that would be perfect for this light. It is difficult to see the entrance at night and the light would also illuminate the police auxiliary entrance on the east side of the street. Trustee Artz will contact Ray Martinez of Ohio Edison to determine the cost and who's responsibility it is.

Warren Putt (past employee) is asking Ravenna Township to authorize \$3,000.00 of our NDS revenue to refurbish a 1976 trailer. Trustee Gibson stated upon the information obtained from NDS they are denying this request at this time. R/C: Mr. Coia, no; Mr. Gibson, no; Mrs. Artz, no. Motion failed.

A motion by Pat Artz, seconded by Vince Coia to execute the Ravenna Assembly Unit provided from Beck Energy Corporation. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

A motion by Pat Artz, seconded by Vince Coia to suspend the regular meeting and enter into Executive Session at 8:35 p.m., the purpose of Executive Session was pursuant to R.C. 121.22(G) to discuss employment matters.

A motion by Vince Coia, seconded by Pat Artz to close Executive Session at 9:00 p.m, and reenter the regular meeting. The purpose of Executive Session was to discuss personnel matters. Roll call showed the following present: Trustees: Artz, Gibson and Coia and Fiscal Officer Rich.

**FISCAL OFFICER**

Be advised I am in receipt of our second payment from the Auditor’s office in the amount of \$487,078.47. The amounts have been disbursed to the departments as of today and your reports reflect the amounts received.

A motion by Hank T. Gibson, seconded by Vince Coia to authorize the advance for repayment from the fire fund #2111 to the general fund #1000 in the amount of \$80,000.00. R/C: Mr. Coia, yes; Mr. Gibson, yes; Mrs. Artz, yes. Motion passed.

**AUDIENCE**

Kathleen Clyde was present to introduce herself and explain she is running for State Representative. Her experience includes Deputy Legal Counsel to the Speaker of the House; Ohio Secretary of State’s office, Law Clerk; she was raised in Garrettsville where she was an honors student.

A motion by Pat Artz, seconded by Hank T. Gibson to adjourn the meeting at 9:02 P.M. Roll call: Mrs. Artz, yes; Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

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CHAIRMAN

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE