

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on April 7, 2009. The meeting was called to order at 7:00 P.M. by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski, Steve Bosso and Jim DiPaola. Also in attendance was John Barber; EMA Coordinator; Dustin Hartman, Steve Hayes; resident Richard Brantley from King Kennedy Center and Attorney Chad Murdock.

A motion by Robert Cherry, seconded by Pat Artz to approve the special meeting minutes of March 12, 2009 and the regular meeting March 17, 2009 regular meeting. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the March 17, 2009, meeting and found to be correct.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve payroll (March 31, & April 10, 2009) in the amount of \$73,347.25 and vouchers (March 31<sup>st</sup> through April 3, 2009) in the amount of \$30,012.67 for a total of \$76,359.92. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

#### **OLD BUSINESS:**

##### **TRUSTEES**

There was no old business brought up by the board at this time.

##### **FISCAL OFFICER**

A motion by Robert Cherry, seconded by Pat Artz to accept not holding the Village of Hiram responsible for reimbursing the amount of \$1,153.17 for what Ravenna Township paid during the connection of circuits for dispatching for Hiram Police & Fire in 2007. This has finally been concluded and we received numerous credits over the amount of the above amount on the AT & T bills. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to write-off the following EMS account due to Life Force being unable to collect: SEERIC \$470.00. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to send the following EMS accounts to in-house collections due to Life Force being unable to collect: GROBUR \$564.00; LEWJOH01 \$413.00; BENJUD \$470.00; TWIGEO \$570.00; REYCAR01 \$470.00; SANLAR \$570.00; JOHJAC \$362.00 and HUBRYA \$750.00. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

#### **DEPARTMENTAL REPORTS**

##### **ROAD DEPARTMENT**

A motion by Robert Cherry, seconded by Hank T. Gibson to open and approve a PO in the amount of \$810.00 to HD Waterworks/HD Supply; this was for pipes to replace culverts due to water problems. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$5,000.00 to HD Waterworks/HD Supply for replacement of pipes for culvert replacing for residents for summer 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to open and approve a PO in the amount of \$2,548.00 to Carquest for the purchase of a code assist Genisys EVO USA 2008 kit with ABS/Air bag cables. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to begin the work hours for the road department four (4) ten hour days beginning April 13<sup>th</sup> 2009 through October 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to contact Hunter Temporary Service for two (2) workers at least two (2) days a week approximately 20 hours per week depending on work availability. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to open and approve a PO in the amount of \$25,000.00 to Hunter Temporary service to pay for the workers. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

## **FIRE DEPARTMENT**

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$4,797.91 to D & M Contracting Co., for the clean-up of leaking diesel from truck #2414. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed. This will be submitted to the insurance company for reimbursement.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$538.00 to Carquest for the starter on #2413. This was purchased previously as this truck was out of service. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion Robert Cherry, seconded by Hank T. Gibson to approve and open a PO to Robinson Med Center One for Holly Smith and Sally Zaher for physical exams in the amount of \$738.70. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to consent to leave Jessica Kiel at the current rate of pay \$10.86 as she went from full-time to part-time effective 3-23-2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$15,000.00 to Spillman for previous year maintenance 3-1-2008 through February 28, 2009. This should be paid from the Fire Department budget as it was prior year. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to hire Dustin Hartman as a part-time Dispatcher at an hourly rate of \$9.00 per hour with a rate increase after a six month evaluation if warranted. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Hank T. Gibson, seconded by Robert Cherry to hire Steve Hayes as a part-time fire fighter/paramedic; he will be paid an hourly rate of \$11.00 per hour \_\_\_\_\_

\_\_\_\_\_ R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to accept Karrie Myers resignation effective April 3, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Hank T. Gibson, seconded by Pat Artz to enter into the annual support agreement with Medtronic/Physio-Control for maintenance and support on the LifePak heart monitors. The two-year term of \$3,504.00 can be paid on two (2) installments of \$1,725.00 each year. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

## **ZONING DEPARTMENT**

A motion by Robert Cherry, seconded by Pat Artz to add the new zoning computers under the current managed services contract with Quality IP; It would be \$17.00 each/\$34.00 a month. This would be \$272.00 annual. This will be added to the current Po #39-2009 requisition # 09-91 with Quality IP for maintenance on all computers. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Jim stated that he would like to have a postage machine for the zoning office although he did not have any prices. The Trustees told him to bring back the amount of a small machine.

## **NEW BUSINESS:**

### **TRUSTEES**

The Trustees opened the resumes that were submitted for the part-time Secretary position to the Fire Department; Trustee Gibson will contact to set up interviews with those qualified.

### **FISCAL OFFICER**

A motion by Robert Cherry, seconded by Pat Artz to approve the March 2009 bank reconciliation as submitted by the Fiscal Officer. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

### **AUDIENCE**

Richard Brantley was in attendance representing the King Kennedy Center and his neighborhood, he wanted to establish a relationship with the Trustees to open lines of communication; it has been communicated to him that jobs or projects that are in need or requested are not being attended to or it takes a long period of time to get results. Mr. Brantly suggested that participation in our meetings and involvement from our Trustees will open communications and understanding of issues relative to our community. Stan asked him to obtain a list of items that need to be taken care of and to contact him to schedule a meeting to go over these issues. Mr. Brantly mentioned street signs being painted on or missing, streetlights not working, or being shot out and paving.

Jon Barber, EMA Coordinator was present on behalf of the Board of Commissioners to acknowledge receipt of the Trustees letter dated March 30, 2009 asking for financial assistance from the Commissioners; Jon expressed they are not ignoring the Trustees letter he wanted to advise the Trustees at the request of the Commissioners that he had visited our clients to determine the best route or what is needed, as of this date Atwater and Randolph Township's are exiting our client list.

It is rumored that Brimfield may also be terminating, but this has not been determined. The Sheriffs' Department would be willing to lend a space and chair, but will not be his burden, or be an expenditure of his budget.

Trustee Cherry stated, that Ravenna Township has a first class department, equipment and employees, Ravenna Township has carried the burden of creating and maintaining this department but no one wants to assist in supporting this service it takes money to provide this type of service that we all need. Trustee Gibson stated residents of Ravenna Township should not be subsidizing other townships services, our clients need be paying more than they are.

Jon stated the Commissioners are asking two things; what is Ravenna Township's short-fall till the end of the year and what Ravenna Township's intent is after December 31, 2009 or upon FireCom's demise. Jon stated that the Commissioners are willing to assist short term, but they are not the solution.

A motion by Robert Cherry, seconded by Hank T. Gibson to suspend the regular meeting at 8:14 p.m., to enter into Executive Session: R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

The reason for Executive Session was to discuss with Attorney Chad Murdock the part-time FF grievance relating to minimum staffing.

A motion by Robert Cherry, seconded by Hank T. Gibson to close Executive Session at 8:50 p.m. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

The reason for Executive Session was to discuss with Attorney Chad Murdock the part-time FF grievance relating to minimum staffing. R/C: showed the following present: Trustees Cherry, Gibson and Artz; Fiscal Officer Rich; Fire Chief Steve Bosso and Attorney Chad Murdock.

A motion by Robert Cherry, seconded by Pat Artz to adjourn the meeting at 8:58 P.M. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

ATTEST:

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CHAIRMAN

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TRUSTEE

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FISCAL OFFICER

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TRUSTEE