

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 705 Oakwood Street, Ravenna, Ohio, on June 3, 2009. The meeting was called to order at 9:30 A.M., by Chairman Robert A. Cherry. Roll call showed the following present: Trustees Robert A. Cherry, Hank T. Gibson, and Pat Artz; Fiscal Officer Kelly Rich; Department Heads Stan Zdanczewski and Jim DiPaola.

A motion by Robert Cherry, seconded by Pat Artz to approve the regular minutes of May 19, 2009 and the special work session minutes of May 28, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Mr. Cherry announced that the Correspondence Book was available for viewing.

The financial reports were viewed by the Trustees from the May 19, 2009 meeting and found to be correct.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve payroll in the amount of \$43,177.15 from June 5, 2009 and vouchers in the amount of \$50,753.63 from May 22, 2009. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

OLD BUSINESS:

TRUSTEES

A motion by Robert Cherry, seconded by Pat Artz to refer to Courtesy Blvd/Hazel Street as listed on the tax map as Hazel Street and there will be no further business regarding this matter. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

FISCAL OFFICER

A motion by Robert Cherry, seconded by Hank T. Gibson to forward the following EMS accounts to in-house collections due to LifeForce not being able to collect: ANDER0 \$570.00; ANDER001 \$470.00; ADKDAV02 \$570.00; SWAJOH01 \$570.00; STETIN \$470.00; SEEHOL \$470.00; BARREB \$470.00; LONLAR \$570.00; KUSSHE \$570.00; BIASAR \$470.00 and BURNAO \$364.33. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to refund the following EMS accounts due to overpayment: SABROB \$76.22; BISVER \$570.00; CALEVE \$35.00 and BELROC \$2.57. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

A motion by Robert Cherry, seconded by Pat Artz to approve and open a PO in the amount of \$2,769.22 to Safety-Kleen Systems for the removal of used oil for this department. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

- Stan updated the Trustees on current projects; they have been working on a ditch located on Woodview they snaked the ditch, however the problem seems to be down the road; they may have to replace the pipe and have assistance from the engineer's office to determine the problem.
- Stan advised due to hot patching and summer projects he will be working the temporary workers additional hours other than the 20 hours previously requested. The trustees agreed.

A motion by Robert Cherry, seconded by Hank T. Gibson to open and approve a PO in the amount of \$2,500.00 to Shelly/Allied for the purchase of approximately 40 tons of asphalt for hot patching projects. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

- Stan requested an additional dumpster from Portage Solid Waste due to overflowing on weekends with the current dumpsters for glass and bottles. The trustees agreed.

A motion by Robert Cherry, seconded by Hank T. Gibson to open a Super BC in the amount of \$10,000.00 for road repair and equipment relative to patching, paving and related projects; the Trustees do not want the department to have to wait until a meeting to get approval as this slows down their work schedule with the weather elements and the time between meetings. Also, a PO in the amount of \$3,000.00 to Leppo Rents for the rental of machinery needed for the above mentioned road projects. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

FIRE DEPARTMENT

- Fire Chief Bosso was not present, however he sent an agenda updating the trustees on his department; hose testing is being conducted by each shift it has been determined the LDH hose is showing wear and due to leaks etc. it is 500' less than required; The Fire Chief has submitted this be replaced due to the 2009-2010 Fire Act Grant recently submitted.
- Annual Pump Testing on the engines will be conducted along with other municipalities in Portage County; he does not anticipate any problems with our fleet.
- FireHouse software has been installed and Tierney has been working diligently to enter all the information relative to employee's payroll; Chief hopes to be reporting payroll in this software in July.

- The Fire Chief was present for the final manufacture inspection of the new med unit #2412 in Sumner Iowa and now it will be shipped to Pittsburgh for miscellaneous installation of equipment and lettering with a two week tentative delivery date after.

A motion by Robert Cherry seconded by Hank T. Gibson to approve an additional \$323.90 for PO #09-35; requisition no. 09-56 previously approved at the meeting of February 3, 2009 to City of Ravenna for PAFERS Study this is Ravenna Twp's portion based on per capita; originally approved was not to exceed \$\$8,393.00 approved; Tallmadge withdrew which increased our participation amount to \$8,716.90. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve and open a PO in the amount of \$22,500.00 for third and fourth quarter 2009 for FireCom Dispatching Service; third qtr \$11,250.00 and fourth qtr \$11,250.00. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

ZONING DEPARTMENT

Jim updated the trustees on his department's activity for the month

- Resident 7324 Cliff Drive has till late summer early fall to remove all commercial equipment from his residential address status hearing to be determined; has stipulations.
- M & M Trailer Park has until June 9, 2009 to remove trailers.
- 4575 Hayes Road notification date has passed to clean-up property, next step to forward to prosecutor.
- 6332 Ferndale property had fire some time ago owner had no insurance trying to sell
- 3121 State Route 59 two parties are in court township is party of interest.
- Jims next big push is for junkyards to be in compliance
- Adoption of zoning update coming soon
- New computers are working well and postage machine is installed and is well appreciated.

NEW BUSINESS

TRUSTEES

A motion by Robert Cherry, seconded by Hank T. Gibson to elect three (3) members to the OPWC District Seven Local Integrating Committee; selections of the Trustees are as follows

1. James Hammar, Freedom Twp & alternate William Wilson.
2. Ed Demshar, Harpersfield Twp alternate Tom Martin, Williamsfield Twp.
3. Nelson Chuck Klco, Leroy Twp & alternate Rich Van Pelt, Leroy Twp.

R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to extend for 36 months \$54.90 monthly payment for commercial CATV-HD Tier for the FD; this is paid by the union not the TWP.

R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to submit the contract documents for bid pertaining to the 2009 paving project; bids are to be received no later than 12:00 noon on Monday, June 29, 2009 a meeting will be held at 12:15 p.m. at 6115 Spring Street, Ravenna, Ohio, awarding the bid per prosecutors approval. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

Trustee Gibson asked if we had some extra money for some striping, Trustee Cherry explained yes and we will be doing some.

FISCAL OFFICER

A motion by Robert Cherry, seconded by Hank T. Gibson to **rescind resolution #07-324** transferring \$927.24 from #4901 miscellaneous capital Projects to fund #1000 which was the unexpended balance RC 507.14(B) the fund should read #2901 miscellaneous special revenue. This was caught in the audit. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Hank T. Gibson to approve May 2009 bank reconciliation as submitted by the Fiscal Officer. R/C: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

A motion by Robert Cherry, seconded by Pat Artz to adjourn the meeting at 10:25A.M. Roll call: Mr. Cherry, yes; Mr. Gibson, yes; Mrs. Artz, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE